

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING JUNE 1, 2009

The Harrison Township Trustees met in regular session on June 1, 2009 at the Township Administration Building. The meeting was called to order at 6:00 p.m. by the Chairman, Larry Kretzmann and he led those present in the Pledge of Allegiance. Mr. Kretzmann introduced the new Southwest Licking Fire Chief, David Fulmer. The Fiscal Officer called the roll, and the following members and guests were present.

Chairman	Larry Kretzmann
Trustee	Ray Foor
Trustee	Eric Smith
Fiscal Officer	Carolyn Elder
Road Dept.	Ben Patterson
Zoning Inspector	Casey Casto
Guest	Mary Lou Fairall, SWLCWSD
Guest	Nettie Salmons
Guest	David B. Fulmer, WLJFD
Guest	Ross Kirk, The Shelly Company, Thornville, Ohio
Guest	David Helm, Pavement Technology
Guest	Robin McKee, Smalls Asphalt, Gambier, Ohio
Guest	Chase Nichols, Mid Ohio Paving, Centerburg, Ohio
Guest	Nick Young, Kokosing Construction Co., Westerville, Ohio

From the Floor – Mary Lou Fairall, SWLCWSD

Mary Lou Fairall was glad to inform the Trustees that the June debt payment has been met. The 310 contract is going well. The four month balance statement shows every area under budget by \$112,427.00. It is an 846 thousand plus budget. Mary Lou asks the Trustees for their opinion on Workonomics and if they would recommend the SWLCWSD to pay \$1,000.00 membership. The Trustees recommendation was that it is a good program and they should pay membership. The Beechwood Trails Water Contract is coming due soon and was discussed.

From the Floor – David Helm, Pavement Technology

Mr. Helm thanked the Trustees for using their product and offered his services for the future.

Zoning Report – Casey Casto, Zoning Inspector

A thank you from the family of Frank Laughlin was read. Casey reviewed several zoning violation notices.

**-Eric Smith moved a motion to proceed to the Licking County Prosecutor with a violation for Juanita June Walker (owner) of 4879 Hazelton Etna Road, Violation of Article 10.16 in that a junk yard is not a permitted use in a Business District. Larry Kretzmann seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

Harrison Township checks numbered 3818, 3819, 3820, 4081, 4082, 4083, 4276, 4299, and 5319 were returned to the Fiscal Officer from the Licking County Prosecutors Officer. All checks were for filing fees for past zoning violations.

**-Ray Foor moved a motion to purchase two (2) charcoal grills for \$366.00 each plus shipping for use in the Harrison Township Complex Park area. Eric Smith seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

Road Department Report – Ben Patterson, Road Superintendent

Ben reported that Watkins Road will have the slurry seal applied again. Harrison Township has been notified that the contract for Sodium Chloride (Rock Salt) was awarded. Pursuant to the contact, the Township will purchase their salt requirements for the 2009 – 2010 winter season from Cargill for Licking County at a cost of \$60.59 per ton.

**-Ray Foor moved a motion to approve a purchase order to Cargill for 600 ton of road salt at \$60.59 per ton up to \$37,000.00. Larry Kretzmann seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

Ben received quotes for prices for tarps for both existing trucks. Kaffenbarger Truck Equipment price quote was \$875.00 each. Ace Truck Equipment price quote was \$837.00 each.

**-Ray Foor moved a motion to purchase two Pioneer Model E600-S Tarp Systems from Ace Truck Equipment at the price of \$837.00 each (total \$1,674.00). Eric Smith seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

Ben reported that the playground area has been seeded and is doing well. Park benches were discussed and the Trustees will revisit the subject next year.

**-Ray Foor moved a motion to allow up to \$1,500.00 be spent to run water and electric to the remaining shelter house. Eric Smith seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

Ben will notify the Licking County Engineer that the Refugee Road Embankment Project is completed. Ben will start preparing bid packets for a new excavator.

7:00 p.m. – Open Bid Packets – “Single Axle Cab & Chassis 4x4 19,500 GVW”

- |                                     |             |
|-------------------------------------|-------------|
| 1. Bob McDorman Chevrolet, Inc.     | \$46,088.39 |
| 2. Coughlin Automotive Pataskala    | \$46,548.90 |
| 3. VanDevere Chevrolet (2009 model) | \$45,763.00 |
| 4. VanDevere Chevrolet              | \$46,281.53 |

**-Larry Kretzmann moved a motion to accept the bid from Coughlin Automotive Pataskala for \$46,548.90 to purchase a new Single Axle Cab & Chassis 4x4 19,500 GVW Truck. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

7:15 p.m. – Open Bid Packets – “Asphalt Concrete Type 404 (1.5” overlay)”

1. Mid-Ohio Paving Inc.	Option A	\$802,277.00
	Option B	\$594,977.00
	Option C 1.	\$ 9,551.00
	Option C 2.	\$ 6,591.00
2. The Shelly Company	Option A	\$649,588.00
	Option B	\$482,600.00
	Option C 1.	\$ 14,383.00
	Option C 2.	\$ 10,863.00
3. Small’s Asphalt Paving	Option A	\$796,520.09
	Option B	\$583,571.63
	Option C 1.	\$ 7,232.58
	Option C 2.	\$ 10,244.89
4. Kokosing Construction	Option A	\$701,851.20
	Option B	\$515,993.80
	Option C 1.	\$ 11,650.00
	Option C 2.	\$ 11,650.00

**-Eric Smith moved a motion to accept the bid from The Shelly Company, Option A for \$649,588.00 to pave various roads in Harrison Township with Asphalt-Concrete Type 404 (1.5”) overlay. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

**-Eric Smith moved a motion to accept the bid from Mid-Ohio Paving Inc., Option C 1., for \$9,551.00 to pave the storage building. Larry Kretzmann seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

Road Department Report – Ben Patterson – continued

Replacing culverts were discussed and Ben will meet with Jock Clayton to check on pricing of his work for this service. For mosquito spraying the park at the Township Complex was added to the list and Ben will notify the county.

OLD BUSINESS:

**-Ray Foor moved a motion to approve \$15,000.00 for the Township’s 2009 Insurance Premium to Rinehart-Walters-Danner. Eric Smith seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

**-Eric Smith moved a motion to adopt Resolution 2009 06 01 01 which states: Be it resolved and it is hereby determined, by the Board of Township Trustees of Harrison Township, Licking County, Ohio, that the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of Harrison Township, and it is necessary to levy a tax in excess of such ten mill limitation for the purpose**

of general construction, reconstruction, resurfacing and repair of streets, roads and bridge in Harrison Township as provided in Section 5705.19(G) of the Ohio Revised Code. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. The Resolution was adopted.

The Trustees discussed 2 stale checks dated November 6, 2000 from Nettie Salmons.

-Larry Kretzmann moved a motion stating that check number 001987 and 001988 both dated November 6, 2000 are not allowed to be reimbursed to Nettie Salmons at this date. Eric Smith seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.

-Eric Smith moved a motion to approve opening Fund 30, Public Works Commission Project Fund, for use with the Refugee Road Embankment Project. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.

-Eric Smith moved a motion to increase the budget, account 30A by \$43,738.80. The motion also states to amend and increase appropriations, 30-A-04 by \$43,738.80. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.

-Eric Smith moved a motion to approve a purchase order to Maiden & Jenkins for \$8,331.20 for the Refugee Road Embankment Project (Harrison Township/16% share). Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.

Update on the Roland Estates Ditch Petition. Bill Lozier and Dan Blatter think that the cost exceeds the benefits. A suggestion was to place stone in the base of the ditches. The Trustees ask Ben to talk to Bill Lozier and Dan Blatter.

-Larry Kretzmann moved a motion to hold a JEDD Hearing on August 3, 2009 at 6:00 p.m. with the regular meeting to follow. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.

#### NEW BUSINESS:

-Larry Kretzmann moved to adopt Resolution 2009 06 01 02 which is the Harrison Township's Public Records Policy. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. The Resolution was adopted.

-Larry Kretzmann moved to adopt Resolution 2009 06 01 03 which is the Harrison Township Retention Policy. Eric Smith seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. The Resolution was adopted.

-Eric Smith moved a motion to increase the budget, 01C, estate tax by \$23,850.00. Larry Kretzmann seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.

-Ray Foor moved a motion to allow the Fiscal Officer to open a \$10,000.00 blanket for account 01-A-26 and a \$10,000.00 blanket for account 04-A-13. Eric Smith seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.

-Eric Smith moved to adopt Resolution 2009 06 01 04 which states: The Trustees of Harrison Township, Licking County, Ohio, by and through counsel, hereby petition the Court of Common Pleas of Licking County, Ohio for forfeiture of the two (2) parcels of real property identified as Parcel Numbers 025-076488-00.000 and 025-069762-00.000, being located at

**Cadillac Avenue, Pataskala, Ohio, to the Harrison Township Trustees. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES.** The Resolution was adopted. The Fiscal Officer reported that receipts for Outville Street Lights and Indian Hills Street Lights have been received.

District 17 of the Ohio Public Works Commission is announcing the availability of approximately \$3.9 million in LTIP funds for an additional Round 23 as part of the Governor's stimulus package. The deadline for applications is June 5, 2009 to the Licking Co. Planning Commission.

**-Ray Foor moved to increase the budget, 01-F, liquor permit fees by \$1,950.20. These funds are from 2 stale dated checks from 4/06/2007 and 10/07/2005 recovered by the Fiscal Officer. Eric Smith seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

Other stale dated checks from the Bureau of Workers Compensation and OPERS could not be recovered.

The Township's internet contract with Time Warner expired in April 2009.

**-Eric Smith moved a motion to sign a new contract for internet service at the Township Complex with a monthly fee of \$59.97 and a three (3) year term with Time Warner. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.** Trustee Foor will look into prices for an automatic gate for use at the entrance to the park.

Trustee Kretzmann – SWL Fire Board Report

Mr. Kretzmann explained that the new Fire Chief is visiting all entities involved in the district and that relations are good. The board has received money for a new medic.

**-Eric Smith moved a motion to approve the minutes from the May 4, 2009 meeting with no additions or corrections and to pay mid month salaries and bills (warrant no. 9318 – 9330) as well as warrants 9331 – 9366. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

The Fiscal Officer passed out various Financial Reports for the Trustees to review and sign.

**-Larry Kretzmann moved a motion to have a Special Meeting on June 8, 2009 at 9:00 a.m. at the Township Administration Building for the purpose of reviewing the Township's culvert replacement program. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

Being no further business, Chairman Larry Kretzmann adjourned the meeting at 9:40 p.m.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

Resolutions: 2009 06 01 01, 2009 06 01 02, 2009 06 01 03 and 2009 06 01 04 are part of the June 1, 2009 minutes.

RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX  
IN EXCESS OF THE TEN MILL LIMITATION

5705.19(G)

The Board of Township Trustees of Harrison Township, Licking County, Ohio,  
met in regular session on the 1st day of June, 2009, with the  
following members present:

Larry Kretzmann Raymond Foor Eric Smith

Eric Smith moved the adoption of the following:

RESOLUTION

BE IT RESOLVED and it is hereby determined, by the Board of Township  
Trustees of Harrison Township, Licking County, Ohio, that the amount of taxes which  
may be raised within the ten mill limitation will be insufficient to provide an adequate  
amount for the necessary requirements of Harrison Township, and it is necessary to  
levy a tax in excess of such ten mill limitation for the purpose of general construction,  
reconstruction, resurfacing and repair of streets, roads and bridges in Harrison  
Township as provided in Section 5705.19(G) of the Ohio Revised Code.

BE IT RESOLVED that a renewal levy of 1 mill for each year be placed upon  
the tax duplicate for such purposes, pursuant to Section 5705.19 of the Ohio Revised  
Code, said levy to be for a period of five years; and

BE IT FURTHER RESOLVED that said levy be placed upon the tax list  
beginning with the tax year 2010, and for the tax years 2011, 2012, 2013 and 2014 to be  
first collected in calendar year 2011; and

BE IT FURTHER RESOLVED that the question of such levy be submitted to  
the electors of Harrison Township, Licking County, Ohio at the same time as the

General Election, to be held in the usual voting places within said Township on the 3<sup>rd</sup> day of November, 2009, and

BE IT FURTHER RESOLVED that the form of the ballots cast at such election shall be:

A majority vote shall be necessary for passage.

A renewal of an existing tax of 1 mill for the benefit of Harrison Township, Licking County, Ohio, for the purpose of general construction, reconstruction, resurfacing, and repair of streets, roads and bridges in Harrison Township at a rate not exceeding one (1) mill for each one dollar of valuation which amounts to ten cents (\$.10) for each one hundred dollars of valuation for a period of five years commencing in tax year 2010, first due in calendar year 2011.

<p><b>FOR THE TAX LEVY</b></p> <p><b>AGAINST THE TAX LEVY</b></p>
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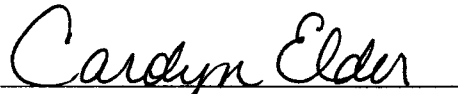
BE IT FURTHER RESOLVED that the Fiscal Officer of Harrison Township be, and hereby is directed to certify a copy of this Resolution to the Board of Elections of Licking County, Ohio, along with a copy of the certified information from the Licking County Auditor pursuant to R.C. 5705.03(B) and cause notice of the same to be given as required by law.

Raymond Foor seconded the Motion, and the roll being called upon its adoption, the vote resulted as follows:

Yea: Larry Kretzmann Raymond Foor Eric Smith


Nay: \_\_\_\_\_

Dated this 1st day of June, 2009.

  
\_\_\_\_\_  
Carolyn Elder  
Harrison Township Fiscal Officer

TO THE BOARD OF ELECTIONS OF LICKING COUNTY, OHIO:

I hereby certify that the foregoing is a true and accurate copy of the Resolution of the Board of Township Trustees of Harrison Township, Licking County, Ohio, adopted on the 1st day of June, 2009, at its regular meeting. I have attached hereto a copy of the Auditor's Certificate pursuant to R.C. 5705.03(B).

  
\_\_\_\_\_  
Carolyn Elder  
Harrison Township Fiscal Officer

APPROVED:

\_\_\_\_\_  
Kenneth W. Oswalt  
Licking County Prosecuting Attorney

## CERTIFICATE OF COUNTY AUDITOR

TO THE TRUSTEES OF HARRISON TOWNSHIP, LICKING COUNTY, OHIO;

I certify that;

1. On May 8, 2009, there was filed with me a certified copy of your Resolution adopted on May 4, 2009 determining that it is necessary to levy a tax outside of the ten-mill limitation for the purpose of general construction, reconstruction, resurfacing and repair of streets, roads and bridges in Harrison Township as provided in Section 5705.19(G) of the Ohio Revised Code, and requesting that I certify the total current tax valuation of the Township and the dollar amount of revenue that would be generated by a 1 mill renewal levy; and

2. The current tax valuation of the Township is \$188,758,300\*; and

3. The dollar amount of revenue that would be generated by the levy specified in the Resolution is \$144,610 annually during the life of the levy, assuming that the total current tax valuation remains the same throughout the life of the levy.

\*Excluding the Village

*J. Terry Evans*

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J. Terry Evans, County Auditor  
County of Licking, Ohio

Dated: May 20, 2009

HARRISON TOWNSHIP, LICKING COUNTY, OHIO  
PUBLIC RECORDS POLICY RESOLUTION

WHEREAS: The premise that government at all levels exists first and foremost to serve the interests of the people, it is Harrison Township's mission and intent to at all times fully comply with and abide by both the spirit and the letter of Ohio's Open Records Act and Open Meetings, and

WHEREAS: In order to accomplish the mission of fully, complying with both the letter and spirit of the Open Records and Open Meetings Acts, the Harrison Township Trustees do hereby adopt the following Harrison Township Public Records Policy.

**PUBLIC RECORDS POLICY****HARRISON TOWNSHIP**

Licking County, Ohio

June 1, 2009

Access to information concerning the conduct of the people's business is a right of every person in this state. Records of Harrison Township, which are not exempt from disclosure under the law, are available for inspection and copying in accordance with the Ohio Public Records Act. Requests for records may be made during regular business hours to:

**Harrison Township****Attn: Fiscal Officer****3886 Outville Road****Granville, Ohio 43023****(740) 927-3545**

You may view the records that you have requested at all reasonable times during the regular business hours of this office. If you wish to view public records of our office, we will promptly make them available to you (R.C. 149.32(B)(1)). If you wish to receive copies of records, we will provide them within a reasonable period of time (R.C. 149.43(B)(2)). "Prompt" and "reasonable" take into account the volume of records requested; the proximity of the location where the records are stored; and the necessity for any legal review of the records requested.

Once we have received your request, we will provide our response or acknowledge your request and provide you with: an estimate of when you should expect our response, an estimated cost if copies have been requested, and the items (if any) that we expect may be exempt from disclosure. If at any time, prior to completing our response, we believe our response will take longer than initially estimated, (because of the volume of records requested, the proximity of location where the records are stored, or the complexity of the legal review) we will inform you of this change.

**It is within your rights not to:**

- Disclose your identity to Harrison Township when you request records (You will be assigned a "public request number" which will be used to track our communications with you and our response(s) to your request).
- Provide our office with a written request.
- Provide a reason why you have requested these records.

If any portion of your request for records must be denied, because the records are exempt from disclosure under the law, we will inform you which records that you have requested are not public by clearly marking the portion "redacted" or we will explain which portions of the record(s) have been redacted. In addition, we will provide you with the legal authority upon which we have relied.

Please note that if we have denied your request because it is overbroad, ambiguous, or does not reasonably identify our records, we will provide you with information about how our records are maintained and, if you wish, you may revise your request for the records.

A fee for copies of public records may be charged, which covers the direct cost of duplication incurred by Harrison Township. Currently this fee is \$.05 per single sided page. In addition, the actual cost of postage or other delivery methods will be charged. We may require payment of these fees prior to processing your request.

Larry Kretzmann moved to adopt the resolution; Ray Foor seconded; and the vote was as follows:

Larry Kretzmann                    YES

Ray Foor                                YES

Eric Smith                              YES

Adopted June 1, 2009

CERTIFICATE

State of Ohio, Licking County

I the undersigned Fiscal Officer of Harrison Township, Licking County, Ohio, certify that the foregoing Resolution No. 2009 06 01 02 is taken and copied from the record of proceedings of the township and that it has been compared by me with the resolution on the record and it is a true copy.

June 1, 2009  
Date

\_\_\_\_\_  
Fiscal Officer

HARRISON TOWNSHIP, LICKING COUNTY, OHIO  
PUBLIC RECORDS RETENTION POLICY RESOLUTION

WHEREAS: The Harrison Township Trustees has established a PUBLIC RECORDS RETENTION POLICY which will be submitted to the Ohio Historical Society and the Auditor of the State of Ohio.

THEREFORE: The Trustees of Harrison Township, Licking County, Ohio, hereby adopt the Public Records Retention Policy presented by the Harrison Township Records Commission. The policy can be viewed at the Harrison Township Administration Building, 6750 Outville Road, Pataskala, Ohio, the Harrison Township Fiscal Office, Carolyn I. Elder, Fiscal Officer, 3886 Outville Road, Granville, Ohio or on the Harrison Township Website, [www.hartwp.com](http://www.hartwp.com) .

Larry Kretzmann moved to adopt the resolution; Eric Smith seconded; and the vote was as follows:

Larry Kretzmann	<u>YES</u>
Ray Foor	<u>YES</u>
Eric Smith	<u>YES</u>

Adopted June 1, 2009

CERTIFICATE

State of Ohio, Licking County

I the undersigned Fiscal Officer of Harrison Township, Licking County, Ohio, certify that the foregoing Resolution No. 2009 06 01 03 is taken and copied from the record of proceedings of the township and that it has been compared by me with the resolution on the record and it is a true copy.

June 1, 2009  
Date

\_\_\_\_\_  
Fiscal Officer

HARRISON TOWNSHIP  
PETITION TO RECEIVE FORFEITED REAL PROPERTY RESOLUTION

WHEREAS: The Harrison Township Trustees would like to petition to receive forfeited real property.

THEREFORE: The Trustees of Harrison Township, Licking County, Ohio, by and through counsel, Crystal A. Bennett, Licking County Assistant Prosecuting Attorney, hereby petition the Court of Common Pleas of Licking County, Ohio for forfeiture of the two (2) parcels of real property identified as Parcel Numbers 025-076488-00.000 and 025-069762-00.000, being located at Cadillac Avenue, Pataskala, Ohio, to the Harrison Township Trustees.

This petition is in response to the Notification and Offer of Forfeiture of Real Property Pursuant to Ohio R.C. Section 5723.01 (A) (3), which was filed on May 6, 2009. The Harrison Township Trustees have represented that they are ready, willing and able to receive said parcels.

Eric Smith moved to adopt the resolution; Ray Foor seconded; and the vote was as follows:

Larry Kretzmann	<u>YES</u>
Ray Foor	<u>YES</u>
Eric Smith	<u>YES</u>

Adopted June 1, 2009

CERTIFICATE

State of Ohio, Licking County

I the undersigned Fiscal Officer of Harrison Township, Licking County, Ohio, certify that the foregoing Resolution No. 2009 06 01 04 is taken and copied from the record of proceedings of the township and that it has been compared by me with the resolution on the record and it is a true copy.

June 1, 2009  
Date

\_\_\_\_\_  
Fiscal Officer