

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING NOVEMBER 3, 2008

The Harrison Township Trustees met in regular session on November 3, 2008 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Ray Foor and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present:

Chairman	Ray Foor
Trustee	Larry Kretzmann
Trustee	Eric Smith
Fiscal Officer	Carolyn Elder
Road Dept.	Ben Patterson
Zoning Inspector	Casey Casto
Guest	Michele Herdwick, 125 Zackery Drive
Guest	Charles Herdwick, 125 Zackery Drive

Trustee Ray Foor encouraged everyone to vote.

From the Floor, Residents Michele and Charles Herdwick live in Brittany Woods. They inquired about the progress of having the roads in Brittany Woods dedicated. Trustee Ray Foor explained that the petition would be forwarded to the Licking County Engineer then will go to the Licking County Commissioners. Both Michele and Charles express concerns with an adjoining property owner. The Trustees will notify the Herdwick family when the public hearing and viewing will take place to dedicate the roads.

Ben Patterson – Road Superintendent

**Larry Kretzmann moved a motion to approve \$5,000.00 to purchase materials from Redskin Logistics, LTD. Eric Smith seconded the motion. The roll was called with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.**

The salt purchase order will be reviewed in December. Ben is still having trouble with the John Deere tractor with mower and asks that no invoices be paid without his approval. Purchase order 80082 to Ohio Pavement Systems can be closed since the Trustees have decided not to use their rejuvenator product on the roads.

**Larry Kretzmann moved a motion to accept the quote from Clear Cut Tree Co. for \$500.00 to remove the Red Oak tree on Apple Blossom Road. Eric Smith seconded the motion. The roll was called with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.**

Ben reviewed a list of equipment that he would recommend replacing: L9000, 1 ton Ford Dump truck, excavator and buckets, a grader and the black tandem trailer. The Trustees ask Ben to research equipment trailer prices for the December meeting. Ben told the Trustees that Licking Township is interested in buying our Breamer Spreader Conveyor Belt.

Casey Casto – Zoning Report

Zoning fees collected for the month of October were \$1,505.28. A metal detector has been purchased.

Casey has received an estimate from Durable Slate for \$300.00 for wind damage to the Depot. He would like to add this expense to the Wind Storm Fema Grant application. Casey will attend the Land Use Conference on November 17, 2008.

**Larry Kretzmann moved to allow any members of the Zoning Commission or the BZA to attend the Land Use Conference at township expense for registration. Eric Smith seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.**

Ben Patterson presented the Trustees with accident reports that he had prepared. The Trustees ask for them to revised and presented at the December meeting.

**Eric Smith moved to allow up to \$7,000.00 for expenses to Boeshart & Associates for a boundary survey of the entire site of the York Street Cemetery, locate road and existing monuments and known grave sites and produce a new plat and legal description of the entire site. Larry Kretzmann seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed. Larry Kretzmann moved to allow the Fiscal Officer to move up to \$7,000.00 funds from 01-B-03 to 01-D-02. Eric Smith seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.**

Casey presented the Trustees with the Waste Management Recycling Interest Survey.

**Eric Smith moved a motion to allow up to \$3,000.00 for the Waste Management Recycling Interest Survey printing costs. Larry Kretzmann seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.**

November 6<sup>th</sup> at the County Administration Building at 1:00 p.m. there is an instructional meeting about the FEMA windstorm grant application. Carolyn and Casey are planning to attend.

Appropriations for 2009 were discussed. The Fiscal Officer will prepare appropriations and present at the December meeting for approval.

Trustee Larry Kretzmann presented the deed for the property at 6780 Outville Road S.W., Pataskala. Options of tearing down the house or having the fire department burn the house were discussed.

Nearby neighbors will be contacted. Trustee Kretzmann ask Ben Patterson to tag all equipment in all township buildings for insurance purposes. Don Martin will be contacted about items that he owns.

**Eric Smith moved to approve up to \$750.00 to Boeshart & Associates to survey the entire township property which would combine parcels. Larry Kretzmann seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.**

**Larry Kretzmann moved a motion to approve registration, hotel, meals, and parking costs for The Ohio Township Convention from February 4 – 7, 2009 for the following people: Ray Foor, Larry Kretzmann, Eric Smith, Carolyn Elder, Casey Casto and Ben Patterson. Eric Smith seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith Yes. Motion passed.** The Trustees requested that a copy of the Ohio Township News be sent to the Township Hall.

**Larry Kretzmann moved a motion to state that employees shall earn 12 hours of sick time per month. Eric Smith seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.**

The Fiscal Officer passed out various pieces of correspondence and the Financial Reports for the Trustees to review. **Larry Kretzmann moved to accept the minutes from the September 2<sup>nd</sup> Regular meeting, the September 15<sup>th</sup> Special meeting and the October 6<sup>th</sup> Regular meeting with no additions or corrections and to pay warrants 8837 - 8884 as well as mid month salaries and bills. Eric Smith seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.**

Trustee Ray Foor reviewed and signed the Pole Replacement Program papers from AEP.

**Larry Kretzmann moved to go into executive session for the purpose of employee benefits at 10:35 p.m. Eric Smith seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.**

**Larry Kretzmann moved to return to regular session at 11:00 p.m. Eric Smith seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.**

**Larry Kretzmann moved to increase salary and benefits for the following employees effective January 1, 2009:**

**Ben Patterson – Hired in August 2008, Wage will stay at \$20.00 per hour with no increase.**

**Tony Trapp – Increase wage from \$14.50 per hour to \$15.00 per hour plus 4 paid Holidays which include New Year's Day, 4<sup>th</sup> of July, Thanksgiving and Christmas.**

**Mike Stickle – Increase wage from \$14.50 per hour to \$15.50 per hour.**

**Casey Casto - Increase salary from \$34,700.00 plus 30% commission to \$36,500.00 plus 30% commission. Eric Smith seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.**

Being no further business, Chairman Ray Foor adjourned the meeting at 11:15 p.m.

Minutes are unofficial until approved by the Trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer