

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING DECEMBER 7, 2009

The Harrison Township Trustees met in regular session on December 7, 2009 at the Township Administration Building. The meeting was called to order at 6:00 p.m. by the Chairman, Larry Kretzmann and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Chairman	Larry Kretzmann
Trustee	Ray Foor
Trustee	Eric Smith
Fiscal Officer	Carolyn Elder
Road Dept.	Ben Patterson
Zoning Inspector	Casey Casto
Guest	Debi Seymore, 335 N. 5 <sup>th</sup> Street
Trustee Elect	Mark Van Buren
Guest	Randy Foor, 159 Glen Crossing Drive
Guest	David Fulmer, WL Fire Chief
Guest	Nettie Salmons, 5180 Blacks Road
Guest	Matt Foor, 8909 Wesleyan Church Road

From the Floor – Debi Seymour, Kirkersville Village Council

Debi Seymour expressed Kirkersville need for Harrison Township’s used one ton truck. She would like the Trustees to give the truck to Kirkersville.

**-Ray Foor moved to sell the used one ton truck with snow plow and salt spreader as is, once Harrison Township has received its new replacement truck, to the Village of Kirkersville for the cost of \$1.00. The motion failed for lack of a second.**

From the Floor – Mark Van Buren

Mr. Van Buren reported that the Outville Christmas Parade will be on Saturday, December 12, 2009 with line up at 1:00 p.m. and the parade at 3:00 p.m. The Watkins Memorial Band and the fire department will be in attendance. The grand marshal will be Jim Weber.

From the Floor – Randy Foor, Etna Township Trustee Elect

Randy Foor attended to support his father, Ray Foor and to observe the meeting.

Zoning Report - Casey Casto, Zoning Inspector

November permits were \$1,280.28. The BZA approved the variance for Wayne Brewster. Casey will serve on a committee for the Prosecutor’s office. Mr. Casto reviewed zoning violations with the Trustees. There have been request to hold cemetery lots in the York Street Cemetery. Mark Van Buren explained Kirkersville Cemetery rules and policies. Casey is to obtain rules and policies from other cemeteries so that the Trustees can draft a policy.

From the Floor – Nettie Salmons, Zoning Secretary  
Nettie requested to speak with the Trustees in executive session.

Road Report – Ben Patterson, Road Superintendent

Ben would like to trade in the excavator for a 50 model or have the 1997 mower with 3,072 hours traded in for a new mower. Ben will obtain more details. He would like to purchase products to apply to the trucks that plow snow to protect them from salt damage.

**-Eric Smith moved to approve \$1,300.00 for the purchase of Rhomar wash and Black Max sealer from Rhomar Industries, Inc. to protect the equipment from salt damage. Larry Kretzmann seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

The new 5500 truck is in Lima being checked out for a transmission problem, Ben will ask for a replacement truck. The new 7400 International truck will be ready soon.

**-Eric Smith moved to approve a then and now purchase order for \$196.00, for a change order, for a part installed on the new 7400 International truck by Ace Truck Equipment. Larry Kretzmann seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

Ben reported that Jess Howard Electric is not interested in stocking parts for the tornado sirens without an additional fee. Ben will get more details concerning a contract to maintain the sirens with Jess Howard Electric. Ben brought up the need for a heart defibrillator at the township complex. Fire Chief David Fulmer reviewed education, procedure and value of a heart defibrillator.

**-Ray Foor moved to purchase a heart defibrillator for use at the township complex up to the cost of \$1,800.00. Ben will consult with Fire Chief David Fulmer and purchase one on the credit card. Larry Kretzmann seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

**-Eric Smith moved to approve up to \$150.00 each for Ben Patterson, Mike Stickle and Tony Trapp to purchase work shoes for use on the job. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

Ben reported they were ready for snow and will line up three people for the Trustees to pick from to work part time for the township.

#### OLD BUSINESS:

The Trustees reviewed health insurance resolution 2009 07 06 01 and everything is in order and will take effect on January 1, 2010. The Delta Dental contract was signed and newly elected officials and employees will have their benefits increase. The maximum payment will go from \$1,000.00 to 1,500.00 for dental. The two officials elected in 2007 will not have an increase in benefits and the maximum payment will remain at \$1,000.00 for dental.

Harrison Township will receive a \$13.76 refund from the Roland Estates Ditch Petition by resolution by the Licking County Commissioners.

The BWT Pool and Park grant will receive \$12,249.00 in February and the prosecutor is reviewing the township's involvement.

The Fiscal Officer passed out bonds to the newly elected Trustees and the Zoning Inspector.

NEW BUSINESS:

**-Eric Smith moved that jury duty is civil service; therefore the Harrison Township Trustees will pay employees for time served on jury duty. The employee must remit to Harrison Township all earnings from jury duty. Employee Tony Trapp served jury duty on November 9<sup>th</sup> and 12<sup>th</sup> and his wages were approved. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

**-Ray Foor moved to allow the Fiscal Officer to sign documents for Harrison Township concerning the subject of vacating S. Rugg Alley. Eric Smith seconded. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

**-Larry Kretzmann moved to approve all necessary expenses, registration, mileage, food and lodging for those attending the Ohio Township Convention. Employees approved to attend are Casey Casto and Ben Patterson as well as all elected officials. Eric Smith second. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed. The Fiscal Officer will pre-register all elected officials.**

**-Larry Kretzmann moved to approve paying the Licking County Township Association state and local dues for elected officials of \$260.00 and associate member dues for the Zoning Inspector of \$30.00. Eric Smith second. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

The Trustees stated that all part time employees should be working less than thirty hours per week.

The Ohio Department of Commerce, division of liquor control has notified the Trustees that all permits to sell alcoholic beverages in Harrison Township subdivision will expire on February 1, 2010. All permit holders must file a renewal application. The ORC provides the township with the right to object to the renewal of a permit and to request a hearing. No Trustees had objections to any liquor permit holders in Harrison Township. No action was taken.

Appointments to the Licking County Tax Incentive Review Council will be made at the January meeting.

**-Eric Smith moved to increase appropriations for 01-A-01 from 01-A-26 in the amount of \$40.00. Larry Kretzmann second. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

**-Eric Smith moved to increase the 2009 budget by the following amounts:**

<b>01-B</b>	<b>General Tangible Personal Property</b>	<b>\$3,650.00</b>
<b>01-P</b>	<b>Other</b>	<b>\$20,000.00</b>
<b>01-R</b>	<b>Rollback and Homestead</b>	<b>\$20,300.00</b>
<b>04-B</b>	<b>Tangible Personal Property Tax</b>	<b>\$20,800.00</b>
<b>04-F</b>	<b>Other</b>	<b>\$1,200.00</b>
<b>04-H</b>	<b>Rollback and Homestead</b>	<b>\$88,500.00</b>

**And decrease the 2009 Budget by the following amounts:**

<b>01-I</b>	<b>Interest</b>	<b>\$11,500.00</b>
<b>02-C</b>	<b>Interest</b>	<b>\$845.00</b>
<b>03-C</b>	<b>Interest</b>	<b>\$5,500.00</b>

**Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

A resolution in the matter of updating the Coshocton, Fairfield, Licking and Perry District Solid Waste Management Plan will be discussed at the January meeting. Trustee Kretzmann will review the plan.

The Licking County Township Association organizational meeting will be January 9, 2010 at the Highwater Church.

**-Larry Kretzmann moved to go into executive session for conducting or reviewing negotiations with a public employee at 8:35 p.m. Eric Smith second. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

**-Larry Kretzmann moved to come out of executive session at 8:52 p.m. Eric Smith second. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

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**-Larry Kretzmann moved to approve the following permanent appropriations for 2010:**

**01-A-01, Trustees Salaries for \$37,500.00**

**01-A-02, Clerk Salary for \$21,500.00**

**Eric Smith seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

The JEDD contract will be considered at another meeting.

The Fiscal Officer passed out various financial reports for the Trustees to review and sign. Correspondence was reviewed.

**-Ray Foor moved to approve the minutes from the November 2, 2009 meeting with no additions or corrections as well as approve paying two mid-month payrolls and bills, as well as warrants 9746-9775. Eric Smith second. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.**

**-Eric Smith moved to sell the used F350 one ton truck with plow and spreader attachments to the Village of Kirkersville, as is, for the price of \$2,500.00. The truck would be available once Harrison Township's new 5500 truck is up and running. Response is required by January 1, 2010. Larry Kretzmann second. Roll call: Kretzmann YES, Foor NO and Smith YES. Motion passed.**

The Trustees will discuss how to proceed with the lot that the township owns on Cadillac Avenue at the next meeting.

Ray Foor expressed his enjoyment of working with the board and for the residents of the township as a Harrison Township Trustee for 19 ½ years.

Being no further business, Chairman Larry Kretzmann adjourned the meeting at 10:45 p.m.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer