

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF SPECIAL MEETING JANUARY 17, 2011

The Harrison Township Trustees met in special session on January 17, 2011 at the Township Administration Building. The purpose of this meeting is to work on developing a Personnel Policy, meet with JBA Architects and any other business that comes before the board. The meeting was called to order at 6:00 p.m. by the Chairman, Larry Kretzmann and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Larry Kretzmann
Trustee	Mark Van Buren
Trustee	Eric Smith
Fiscal Officer	Carolyn Elder
Guest	Dwight Gibson, Jr.
Guest	Frank Shortridge, 5623 Beecher Road, Granville
Guest	Dottie Shortridge, 5623 Beecher Road, Granville

Trustee Smith reported that he had spoke with the Engineer about Harrison Trace and authorized him to start the survey and process to move forward with T turns. Concerning the Hill Gail Circle culvert replacement, County Engineer Tim Lollo suggested closing the road instead. The Trustees will not close the road.

New Township Hall, JBA Architects

The architects were unable to attend the meeting. The contract was reviewed and concerns discussed. Trustee Van Buren will take concerns back to JBA for explanations.

Trustee Van Buren suggested hiring someone to obtain a complete list of resident addresses concerning the rezoning of the Business districts. The Trustees agreed that they would spend \$10.00 per hour up to 40 hours. Dwight Gibson will check with the Zoning Commission to see if any member is interested.

Eric Smith moved to approve the minutes from the December 27, 2010 Hearing/Special Meeting and the minutes from the January 3, 2011 regular meeting as well as approve, bills and mid month payroll, warrants 10635 through 10656. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the Trustees to review.

The 2009 edition of the Personnel Policies and Procedures Manual from the Licking County Prosecutor was utilized in the creation of a Harrison Township Personnel Policy and Procedures Manual. The Board reviewed line by line to create a policy. Trustee Van Buren will complete the article and page numbers. Once a hard copy is completed and proofed, the Trustees will review for final approval.

Being no further business, Chairman Larry Kretzmann adjourned the meeting at 9:10 p.m.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer