

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF MEETING MARCH 7, 2011

The Harrison Township Trustees met in regular session on March 7, 2011 at the Township Administration Building. The meeting was called to order at 6:00 p.m. by the Chairman, Larry Kretzmann and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present:

Chairman	Larry Kretzmann
Trustee	Mark Van Buren
Trustee	Eric Smith
Fiscal Officer	Carolyn Elder
Road Superintendent	Ben Patterson
Zoning Inspector	Tom Frederick
Guest	Frank Shortridge
Guest	Tony Sharp, 77 Millstone Circle
Guest	Charles Bethel, 21 Gristmill Court
Guest	James Killebrew, 157 Mannaseh Drive
Guest	Dave Willetts
Guest	Don Rector, SWLDWSD

From the floor – Tony Sharp

Mr. Sharp inquired as to the materials that have been selected for the new township hall. The Trustees will discuss at a special meeting.

From the floor – Charles Bethel

Mr. Bethel inquired about the T turns in Harrison Trace and they will hopefully happen next month.

From the floor – Dave Willetts

Mr. Willetts wanted to know about the progress of the rezoning in Harrison Township.

Zoning Report – Tom Frederick, Zoning Inspector

February permit totaled \$240.08. He has had complaints concerning the lighted billboard on State Route 16. He contacted the Lamar Company and ODOT. Mr. Frederick reviewed zoning violations with the Trustees.

Road Report – Ben Patterson, Road Superintendent

Mark Van Buren moved to adopt Resolution 2011 03 07 01 which states: IN THE MATTER OF AUTHORIZING HARRISON TOWNSHIP TO PARTICIPATE IN THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM and pay the \$100.00 administrative fee. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

The resolution was adopted.

Discussion took place about purchasing a new tractor and mower on the DAS contract.

John Deere 6230 tractor, 2 wheel drive – cost \$43,484.09

John Deere 6230 tractor, 4 wheel drive – cost \$49,675.11

Side arm mower and brackets – cost \$22,115.00

Ditcher – cost \$8,220.00, option hydraulic quick disconnects \$550.00

The estimated value of the old tractor with mower is \$24,000.00 to \$26,000.00.

Eric Smith moved to purchase a John Deere 6230 Cab Tractor, 4 wheel drive, for the cost of 49,675.11 from Finton Equipment and a side arm mower with brackets for a cost of \$22,115.00 from The Dexter Company on the DAS contract once all paperwork is in place. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Ben is working on the list of roads to crack seal.

Mark Van Buren moved to approve purchasing 4 new cell phones at \$119.00 each as well as approving \$50.00 per phone for accessories. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Mark Van Buren moved to approve \$4,000.00 for road signs from Osburn Associates, Inc. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Mark Van Buren moved to approve \$5,000.00 for culverts from E.L.M. Concrete Recycling Yard. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

7:00 p.m. – Open Asphalt Material Bids

Kokosing Materials Inc.	20 miles from township complex
301	\$54.40
402	\$56.50

404 \$60.00
Cold mix \$90.00

Shelly Materials 13 miles from township complex

301 \$53.00
402 \$57.00
404 \$63.00
Cold mix \$110.00

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The Apple-Smith Corporation-32.50 miles from township complex

301 \$70.00
202 \$70.00
404 \$70.00
Cold mix \$100.00

Seaboard Asphalt

301 No bid
202 No bid
404 No bid
Cold mix \$140.00 delivered

Eric Smith moved to award the contract for asphalt material to Shelly Materials with the maximum amount of the contract to be \$15,000.00. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Open stone material bid packets.

Redskin Transport

Limestone
#4 stone \$14.50
#2 stone \$14.50
#57 stone \$17.00
#304 stone \$12.50
#411 stone \$13.00
Rip rap \$23.00
Washed Gravel
#8 washed \$11.10
#57 washed \$13.70
#9 rounds with brine water \$10.25

Pearce Company, LLC

Limestone
#4 stone \$14.45

#2 stone	\$14.45
#57 stone	\$16.45
#304 stone	\$12.45
#411 stone	\$12.45
Rip rap	\$25.20
Washed gravel	
#8 washed	\$12.30
#57 washed	\$14.80
#9 rounds with brine water	\$11.40

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Parsons Trucking, LLC

Limestone	
#4 stone	\$14.90
#2 stone	\$14.90
#57 stone	\$16.90
#304 stone	\$12.90
#411 stone	\$12.90
Rip rap	\$24.25
Washed gravel	
#8 washed	\$15.50
#57 washed	\$15.50
#9 round with brine water	\$13.75

Pleasant Valley Limestone

Limestone	
#4 stone	\$11.25
#2 stone	\$11.25
#57 stone	\$11.50
#304 stone	\$10.00
#411 stone	\$10.00
Rip rap	\$13.75
Washed Gravel	
#8 washed	N/A
#57 washed	N/A
#9 rounds with brine water	N/A

Eric Smith moved to award the contract for stone material to Pearce Company, LLC and the maximum amount of the contract to be \$55,000.00. Larry Kretzmann second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.
Motion passed.

Mark Van Buren moved to approve up to \$5,000.00 to Kokosing for asphalt materials not on contract. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Road Report – Ben Patterson – continued

Ben expressed interest in buying a system that would meter the salt application to the roads at a cost of \$900.00 per unit.

Mark Van Buren moved to approve up to \$1,500.00 for mulch for the playground. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Mark Van Buren moved to participate in a traffic study for Refugee Road concerning the speed limit. Larry Kretzmann second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Eric Smith moved to approve \$9,000.00 for 140 ton of additional road salt on the ODOT 2010-2011 salt contract. Larry Kretzmann second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

From the Trustees:

Eric Smith moved to adopt Resolution 2011 03 07 02 which states the entity that will be responsible for maintaining Palmer Road. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

The resolution was adopted.

Discussion took place about the condition of the Hillgail Circle culvert. The Trustees would like for Ben to obtain an Engineer estimate and secure a bid packet for the next meeting.

Larry Kretzmann moved to hold a special meeting on March 15, 2011 at 5:00 p.m. at the Township Administration Building for the purpose of discussing the new township hall and any other business that may come before the board. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Trustee Van Buren stated that the Baptist Church in Kirkersville would welcome zoning meetings if an alternative location is needed.

From the floor – James Killebrew, resident on Mannaseh Drive

Mr. Killebrew was concerned about residents not following rules of the Homeowners Association. He would like the Trustees to contract with the Sheriff's department so that township resolutions would be enforced. Trustee Van Buren will check with Licking County Sheriff about speaking at the special meeting on March 15, 2011. The cost for one Sheriff Deputy in Harrison Township for one year would cost \$90,000.00.

From the floor – Don Rector, SWLCWSD

Mr. Rector presented the Trustees with a drinking water source protection area map and agenda update. He reviewed the well head protection zone which has a small area in Harrison Township. The District has signed a letter of intent with Tipping Point Energy for the waste water plant of Gale Road. The District would buy power from them instead of off the grid. Twenty plus years would be the life of the project with \$600,000.00 saved. The JRS Site in Pataskala is in progress and water service is in place. The District has signed with the County Commissioners for service on the SR161 Corridor with no intent to charge Harrison Township residents to run the lines to 161. The Trustees questioned about service to Beechwood Trails and Mr. Rector expressed concern for the high cost to customers and condition of meters, lines, and other equipment. The district is not interested in servicing BWT at this time. Flying J is the Districts largest customer who uses 500,000 gallons of water per month. The District makes a loan payment of 3.4 million every six months.

Trustee Van Buren expressed the desire to have a meeting with the District and all entities involved to get more information about the state of the District.

The Prosecutor has reviewed the personnel policy and Trustee Van Buren will incorporate the recommendations into the policy for review at the next meeting.

Mark Van Buren moved to approve the minutes from the February 7, 2011 meeting as well as approve mid month payroll warrants 10722 through 10725 as well as bills and payroll warrants 10726 through 10776 and direct deposit DD3. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Eric Smith moved to certify Harrison Township road mileage as of December 31, 2010 that the township was responsible for maintaining 47.210 miles of public road and return a copy to the Licking County Engineer. Larry Kretzmann second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

The Trustees reviewed a variance by Rachel Schneider to the Licking County Planning Commission (#2011-006-V).

Fireboard – Larry Kretzmann

The architects suggested a 3.5 million dollar facility in Jersey Township which the board is not in favor of and Senate Bill 5 was discussed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the Trustees to review. The Trustees reviewed and signed the bank statements.

Being no further business, Chairman Larry Kretzmann adjourned the meeting at 9:25 p.m. The minutes are unofficial until approved by the Trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the March 7, 2011 minutes:

Resolution 2011 03 07 01

Resolution 2011 03 07 02

RESOLUTION 2011 03 07 01

IN THE MATTER OF AUTHORIZING HARRISON TOWNSHIP TO PARTICIPATE IN THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM

The Board of Township Trustees of Harrison Township, Licking County, Ohio, met in regular session on the 7th day of March, 2011, with the following members present:

Larry Kretzmann

Mark Van Buren

Eric Smith

Mark Van Buren moved the adoption of the following:

WHEREAS, Ohio's Cooperative Purchasing Act (AM. Sub. H.B. No. 100), was signed into law in December 1985; and,

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the State of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials.

NOW, THEREFORE, BE IT RESOLVED that the Board of Township Trustees of Harrison Township, Licking County, Ohio hereby requests authority in the name of Harrison Township to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04; and,

BE IT FURTHER RESOLVED that the Harrison Township Board of Trustees is hereby authorized to agree in the name of Harrison Township to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Harrison Township's participation in the contract. Further, that the Harrison Township Board of Trustees does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04; and,

RESOLUTION 2011 03 07 01

BE IT FURTHER RESOLVED that the Harrison Township Board of Trustees is hereby authorized to agree in the name of Harrison Township to directly pay the vendor, under each such state contract in which it participates for terms it receives pursuant to the contract, and Harrison Township does hereby agree to directly pay the vendor.

Eric Smith seconded the Motion, and the roll being called upon its adoption, the vote resulted as follows:

Yea: Larry Kretzmann Mark Van Buren Eric Smith
Nay: _____

Dated this 7th day of March, 2011.

Carolyn I. Elder
Harrison Township Fiscal Officer

FISCAL OFFICER’S CERTIFICATION

I hereby certify that the foregoing is a true and accurate copy of a Resolution No. 2011 03 07 01 adopted by the Board of Township Trustees of Harrison Township in regular session on March 7, 2011.

Dated this 7th day of March, 2011.

Carolyn I. Elder
Harrison Township Fiscal Officer

RESOLUTION 2011 03 07 02

The Board of Township Trustees of Harrison Township, Licking County, Ohio, met in regular session on the 7th day of March, 2011 with the following members present:

Larry Kretzmann

Mark Van Buren

Eric Smith

Eric Smith moved the adoption of the following:

WHEREAS, a portion of Harrison Township, Licking County, Ohio was annexed into the Village of Kirkersville, Licking County, Ohio in December of 1969; and,

WHEREAS, the annexation of December of 1969 divided Palmer Road (Township Road 36), with the northern portion of the road being in the Village of Kirkersville and the southern portion of the road being in Harrison Township; and,

WHEREAS, as a result of said annexation, Palmer Road (Township Road 36), running west to east from the eastern border of Etna Township, Licking County, Ohio to the western border of Union Township, Licking County, Ohio, became a boundary line between Harrison Township and the Village of Kirkersville; and,

WHEREAS, Ohio Revised Code Section 5579.03 authorizes a township and a municipal corporation to apportion a road, that is a boundary line, between the township and the municipal corporation as justice and equity requires; and,

WHEREAS, beginning with the annexation referenced herein, Harrison Township and the Village of Kirkersville have apportioned Palmer Road (Township Road 36) so that Harrison Township is responsible for the repair and maintenance of Palmer Road (Township Road 36) starting at State Route 158 and running east toward and concluding at the western border of Union Township, Licking County, Ohio; and,

WHEREAS, beginning with the annexation referenced herein, Harrison Township and the Village of Kirkersville have apportioned Palmer Road (Township Road 36) so that the Village of Kirkersville is responsible for the repair and maintenance of Palmer Road (Township Road 36) starting at State Route 158 and running west toward and concluding at the eastern border of Etna Township, Licking County, Ohio.

NOW, THEREFORE, be it resolved:

The Board of Harrison Township Trustees hereby affirms and agrees to continue to repair and maintain Palmer Road (Township Road 36) as in accordance with the apportionment agreement that had been entered into with the Village of Kirkersville following the annexation of December of 1969 (described more fully above).

Be it further resolved: The Village of Kirkersville, by and through Village Council, and as outlined in Number _____ Village Ordinance (attached hereto as Exhibit "A"),

affirms and agrees to continue to repair and maintain Palmer Road (Township Road 36) as in accordance with the apportionment agreement that had been entered into with Harrison Township following the annexation of December of 1969 (described more fully above).

Mark Van Buren seconded the Motion, and the roll being called upon its adoption,

the vote resulted as follows:

Yea: <u>Larry Kretzmann</u>	<u>Mark Van Buren</u>	<u>Eric Smith</u>
Nay: _____	_____	_____

Dated this 7th day of March, 2011.

 Carolyn I. Elder
 Harrison Township Fiscal Officer

CERTIFICATION

I hereby certify that the foregoing is a true and accurate copy of the Resolution of the Board of Township Trustees of Harrison Township, Licking County, Ohio, adopted on the 7th day of March, 2011, at its regular meeting.

Dated this 7th day of March, 2011.

 Carolyn I. Elder
 Harrison Township Fiscal Officer