

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF MEETING SEPTEMBER 6, 2011

The Harrison Township Trustees met in regular session on September 6, 2011 at the Township Administration Building. The meeting was called to order at 6:00 p.m. by the Chairman, Larry Kretzmann and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present:

Chairman	Larry Kretzmann
Trustee	Mark Van Buren
Trustee	Eric Smith
Fiscal Officer	Carolyn Elder
Road Superintendent	Ben Patterson
Zoning Inspector	Tom Frederick
Guest	Don Martin
Guest	Frank Shortridge
Guest	Mary Lou Fairall, SWLCWSD
Guest	Martha Tykodi, WLHS
Guest	Ray Foor
Guest	Chris Strayer

From the floor – Mary Lou Fairall, SWLCWSD

Mary Lou reported that the Ellington subdivision is ready for Phase III which consists of 31 homes. She reported that Cherokee Woods is being foreclosed on and there is 8-10 prepaid developable lots. Longaberger and Hollophane are hooked up and functioning. The district is applying for OPWC funds. The districts meetings are held every Tuesday at 1:00 p.m. with the third Tuesday of each month being held at 1:30 p.m. The trustees expressed the need for more uniform financial information.

From the floor – Martha Tykodi, West Licking Historical Society

Martha reported that the organization has updated the county convention and visitors' bureaus program. The depot and old township hall will be open for the boy scouts on September 17th.

Zoning Report – Tom Frederick, Zoning Inspector

August permits were \$745.24.

Eric Smith moved to adopt the following three (3) resolutions which approve \$425.00 to Dalgarn's for mowing noxious weeds. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

The resolutions were adopted.

The resolutions are as follows:

Resolution 2011 09 06 01 which states: The Harrison Township Trustees has charged property owner in the township on which noxious weeds are growing

and if not cut and destroyed as required the Board of Township Trustees will pay for the cutting and destroying of said weeds and certify the costs to the Licking County Auditor and request that the costs be entered upon the tax duplicate.

Resolution 2011 09 06 02 which states: The Harrison Township Trustees has charged property owner in the township on which noxious weeds are growing and if not cut and destroyed as required the Board of Township Trustees will pay for the cutting and destroying of said weeds and certify the costs to the Licking County Auditor and request that the costs be entered upon the tax duplicate.

Resolution 2011 09 06 03 which states: The Harrison Township Trustees has charged property owner in the township on which noxious weeds are growing and if not cut and destroyed as required the Board of Township Trustees will pay for the cutting and destroying of said weeds and certify the costs to the Licking County Auditor and request that the costs be entered upon the tax duplicate.

The trustees agreed that Cub Scout Pack 21 is allowed to use the park and playground area for an overnight camp out on September 16-18, 2011. They have filed their proof of insurance with the Zoning Inspector.

Larry Kretzmann moved to approve Drake Addis moving forward with his proposal as submitted for a project in the York Road Cemetery as he works toward his Eagle Scout award. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Mr. Frederick has received estimates to landscape the buffer mound for the new township hall from the following vendors:

Facklers	\$13,587.00
Dalgarn's	\$5,619.00
Willits Nursery	\$5,429.00

Eric Smith moved to approve and award the job to Dalgarn's to landscape the buffer mound for the new township hall at a cost of \$5,619.00. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Larry Kretzmann moved to appoint Trustee Eric Smith as the prevailing wage administer for the new township community hall project. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

From the floor – Frank Shortridge

Mr. Shortridge had just returned from the Zoning Commission meeting next door and expressed his desire to be able to attend both meetings. His zoning concerns for the business district were discussed.

Road Report – Ben Patterson, Road Superintendent

Ben expressed his concerns resulting from the July tractor pull with Don Martin. They will work together to resolve any remaining issues.

Ben reported that the Harrison Trace T-Turn project is in progress.

Eric Smith moved to approve up to \$750.00 for new front tires for the JD 6320 tractor. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Ben received estimates for tree trimming in the township from the following vendors:

Get'r Done	\$1,700.00
Slone Tree Services	\$2,125.00
Tree King Tree Services, Inc.	\$4,195.00

Mark Van Buren moved to approve \$1,700.00 to Get'r Done for tree trimming. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Ben received estimates for curb repair in Lexington Woods from the following vendors:

Classic Cement Contractors	\$550.00
John H. Cooper Concrete Construction	\$800.00
Neff Paving LLC	\$1,300.00

Larry Kretzmann moved to approve \$550.00 to Classic Cement Contractors for curb repair in Lexington Woods. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Mark Van Buren moved to approve \$150.00 each for 3 road crew employees to purchase safety work shoes for use on the job. Larry Kretzmann second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Ben will obtain paper work from Applied Technologies to be able to purchase parts on state contract.

Mark Van Buren moved to release payment to TLV Services, Inc. for the Hillgail culvert project. Larry Kretzmann second. The trustees reviewed advice from the county prosecutor before making this decision. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Eric Smith moved to approve \$7,500.00 for 100 ton of ClearLane Enhanced Deicier from Cargill. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Eric Smith moved to approve a change order for \$288.96 to The Shelly Company for the paving T-turn project in Harrison Trace. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

From the Trustees:

Mark Van Buren moved to approve up to \$20,000.00 to JBA for architectural services for the new township hall. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Mark Van Buren moved to approve the first draw to Kel-Par in the amount of 22,871.20 for the new township hall. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Bi-Weekly job meetings for the new township hall will be on Tuesdays at 4:00 p.m. starting on September 20, 2011. At least one trustee will attend.

From the Fiscal Officer:

Mark Van Buren moved to approve a Blanket for \$5,000.00 for 01-B-03. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Mark Van Buren moved to approve minutes from the August 1, 2011 regular meeting, the August 17, 2011 special meeting and the August 24, 2011 special meeting. The motion further states approval for mid month payroll warrants 11120-11123 and bills and payroll warrants 11124-11183 as well as DD9. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Larry Kretzmann moved to adopt Resolution 2011 09 06 04 which states: RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

The resolution was adopted.

Mark Van Buren moved to allow the Fiscal Officer to open a Cemetery Fund for Harrison Township. The county prosecutor has determined that a cemetery fund is necessary. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Eric Smith moved to approve a purchase order for \$7,656.07 for the purpose of refunding Licking County for an estate tax refund. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Mark Van Buren moved to decrease the budget by \$16,883.80 for estate tax, 01-C, from \$56,100.00 to \$39,216.20. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Mark Van Buren moved to approve blankets for \$398.00 for 07-A-01A and \$450.00 for 07-A-01B. Larry Kretzmann second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Scott and Cheryl Hayes application #2011-038-V from the Licking County Planning Department was reviewed as well as the staff report from the Licking County Planning Commission.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the Trustees to review. The Trustees reviewed and signed the bank statements.

Being no further business, Chairman Larry Kretzmann adjourned the meeting at 9:30 p.m. The minutes are unofficial until approved by the Trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the September 6, 2011 minutes.

RESOLUTION 2011 09 06 01

RESOLUTION 2011 09 06 02

RESOLUTION 2011 09 06 03

RESOLUTION 2011 09 06 04

RESOLUTION 2011 09 06 01

The Board of Township Trustees of Harrison Township, Licking County, Ohio, met in regular session on the 6th day of September, 2011 with the following members present.

Larry Kretzmann

Mark Van Buren

Eric Smith

Eric Smith moved the adoption of the following:

WHEREAS, in accordance with Ohio Revised Code Section (ORC) 505.87, if the owner, lessee, agent, or tenant having charge of land in the township on which a nuisance of vegetation are growing in accordance with ORC 505.87 fails to comply with ORC 505.87, the Harrison Township Board of Trustees shall cause the vegetation to be cut or destroyed and may employ the necessary labor, material, and equipment to perform the task; and,

WHEREAS, in accordance with ORC 505.87, all expenses incurred shall be paid out of the Harrison Township General Fund from moneys not otherwise appropriated; and,

WHEREAS, in accordance with ORC 505.87, the Harrison Township Board of Trustees shall make a written report to the Licking County Auditor of the board's actions under ORC 505.87 with a statement of the board's charges for its services, the amount paid for the labor, materials, and equipment, and a proper description of the premises; and,

WHEREAS, these amounts shall be entered upon the tax duplicate, become a lien upon the described premises, and shall be collected as other taxes and returned to the township and placed in the Township's general fund; and,

WHEREAS, it appears to the Board of Township Trustees that the notice provided in Resolution no. 2011 08 01 03 adopted August 1, 2011, has been duly served upon the person(s) named and **MS. LINDA RHODES** has failed to cut and destroy the noxious weeds as required.

NOW, THEREFORE, be it resolved, that **Dalgarn's, 6490 Columbus Road S.W., Granville, Ohio** be employed to cut and destroy the weeds; and,

Be it further resolved that the Board of Township Trustees will pay **\$115.00** for the cutting and destroying of said weeds at **25 Millstone Circle, Pataskala, Ohio 43062 – Ms. Linda Rhodes;** and,

Be it further resolved that the Harrison Township Fiscal Officer is directed to pay **\$115.00** for their services from moneys in the Township's general fund that are not otherwise appropriated; and,

Be it further resolved that the Township Fiscal Officer is hereby directed to certify the costs for the destruction of said weeds to the Licking County Auditor, as provided by law, requesting the auditor to enter the costs of such services upon the tax duplicate of the property and become a lien upon the land from the date of its entry; and

RESOLUTION 2011 09 06 01

Be it further resolved that any expenses that are reimbursed pursuant to the lien on the property shall be paid into the Township's general fund.

Mark Van Buren seconded the Motion, and the roll being called upon its adoption,
the vote resulted as follows:

Yea: Larry Kretzmann Mark Van Buren Eric Smith
Nay: _____

Dated this 6th day of September, 2011.

Carolyn I. Elder
Harrison Township Fiscal Officer

CERTIFICATION

I hereby certify that the foregoing is a true and accurate copy of the Resolution of the Board of Township Trustees of Harrison Township, Licking County, Ohio, adopted on the 6th day of September, 2011, at its regular meeting.

Dated this 6th day of September, 2011.

Carolyn I. Elder
Harrison Township Fiscal Officer

RESOLUTION 2011 09 06 02

The Board of Township Trustees of Harrison Township, Licking County, Ohio, met in regular session on the 6th day of September, 2011 with the following members present.

Larry Kretzmann

Mark Van Buren

Eric Smith

Eric Smith moved the adoption of the following:

WHEREAS, in accordance with Ohio Revised Code Section (ORC) 505.87, if the owner, lessee, agent, or tenant having charge of land in the township on which a nuisance of vegetation are growing in accordance with ORC 505.87 fails to comply with ORC 505.87, the Harrison Township Board of Trustees shall cause the vegetation to be cut or destroyed and may employ the necessary labor, material, and equipment to perform the task; and,

WHEREAS, in accordance with ORC 505.87, all expenses incurred shall be paid out of the Harrison Township General Fund from moneys not otherwise appropriated; and,

WHEREAS, in accordance with ORC 505.87, the Harrison Township Board of Trustees shall make a written report to the Licking County Auditor of the board's actions under ORC 505.87 with a statement of the board's charges for its services, the amount paid for the labor, materials, and equipment, and a proper description of the premises; and,

WHEREAS, these amounts shall be entered upon the tax duplicate, become a lien upon the described premises, and shall be collected as other taxes and returned to the township and placed in the Township's general fund; and,

WHEREAS, it appears to the Board of Township Trustees that the notice provided in Resolution no. 2011 08 01 04 adopted August 1, 2011, has been duly served upon the person(s) named and **Mr. Matthew Taylor** has failed to cut and destroy the noxious weeds as required.

NOW, THEREFORE, be it resolved, that **Dalgarn's, 6490 Columbus Road S.W., Granville, Ohio** be employed to cut and destroy the weeds; and,

Be it further resolved that the Board of Township Trustees will pay **\$225.00** for the cutting and destroying of said weeds at **229 WARWOOD DRIVE, GRANVILLE, OHIO 43023 – Mr. Matthew Taylor**; and,

Be it further resolved that the Harrison Township Fiscal Officer is directed to pay **\$225.00** for their services from moneys in the Township's general fund that are not otherwise appropriated; and,

Be it further resolved that the Township Fiscal Officer is hereby directed to certify the costs for the destruction of said weeds to the Licking County Auditor, as provided by law, requesting the auditor to enter the costs of such services upon the tax duplicate of the property and become a lien upon the land from the date of its entry; and

Be it further resolved that any expenses that are reimbursed pursuant to the lien on the property shall be paid into the Township's general fund.

Mark Van Buren seconded the Motion, and the roll being called upon its adoption,
the vote resulted as follows:

Yea: Larry Kretzmann Mark Van Buren Eric Smith
Nay: _____

Dated this 6th day of September, 2011.

Carolyn I. Elder
Harrison Township Fiscal Officer

CERTIFICATION

I hereby certify that the foregoing is a true and accurate copy of the Resolution of the Board of Township Trustees of Harrison Township, Licking County, Ohio, adopted on the 6th day of September, 2011, at its regular meeting.

Dated this 6th day of September, 2011.

Carolyn I. Elder
Harrison Township Fiscal Officer

The Board of Township Trustees of Harrison Township, Licking County, Ohio, met in regular session on the 6th day of September, 2011 with the following members present.

Larry Kretzmann

Mark Van Buren

Eric Smith

Eric Smith moved the adoption of the following:

WHEREAS, in accordance with Ohio Revised Code Section (ORC) 505.87, if the owner, lessee, agent, or tenant having charge of land in the township on which a nuisance of vegetation are growing in accordance with ORC 505.87 fails to comply with ORC 505.87, the Harrison Township Board of Trustees shall cause the vegetation to be cut or destroyed and may employ the necessary labor, material, and equipment to perform the task; and,

WHEREAS, in accordance with ORC 505.87, all expenses incurred shall be paid out of the Harrison Township General Fund from moneys not otherwise appropriated; and,

WHEREAS, in accordance with ORC 505.87, the Harrison Township Board of Trustees shall make a written report to the Licking County Auditor of the board's actions under ORC 505.87 with a statement of the board's charges for its services, the amount paid for the labor, materials, and equipment, and a proper description of the premises; and,

WHEREAS, these amounts shall be entered upon the tax duplicate, become a lien upon the described premises, and shall be collected as other taxes and returned to the township and placed in the Township's general fund; and,

WHEREAS, it appears to the Board of Township Trustees that the notice provided in Resolution no. 2011 08 01 05 adopted August 1, 2011, has been duly served upon the person(s) named and **Patrick and Karen Stover** has failed to cut and destroy the noxious weeds as required.

NOW, THEREFORE, be it resolved, that **Dalgarn's, 6490 Columbus Road S.W., Granville, Ohio** be employed to cut and destroy the weeds; and,

Be it further resolved that the Board of Township Trustees will pay **\$85.00** for the cutting and destroying of said weeds at **177 MANNASEH DRIVE, GRANVILLE, OHIO 43023 – Patrick and Karen Stover**; and,

Be it further resolved that the Harrison Township Fiscal Officer is directed to pay **\$85.00** for their services from moneys in the Township's general fund that are not otherwise appropriated; and,

Be it further resolved that the Township Fiscal Officer is hereby directed to certify the costs for the destruction of said weeds to the Licking County Auditor, as provided by law, requesting the auditor to enter the costs of such services upon the tax duplicate of the property and become a lien upon the land from the date of its entry; and

Be it further resolved that any expenses that are reimbursed pursuant to the lien on the property shall be paid into the Township's general fund.

Mark Van Buren seconded the Motion, and the roll being called upon its adoption,
the vote resulted as follows:

Yea: Larry Kretzmann Mark Van Buren Eric Smith
Nay: _____

Dated this 6th day of September, 2011.

Carolyn I. Elder
Harrison Township Fiscal Officer

CERTIFICATION

I hereby certify that the foregoing is a true and accurate copy of the Resolution of the Board of Township Trustees of Harrison Township, Licking County, Ohio, adopted on the 6th day of September, 2011, at its regular meeting.

Dated this 6th day of September, 2011.

Carolyn I. Elder
Harrison Township Fiscal Officer

**(1) RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(BOARD OF TOWNSHIP TRUSTEES)

Revised Code, Secs., 5705.34-5705.35

*The Board of Trustees of the Township of **Harrison**, **Licking***

County, Ohio, met in regular session on the 6th day of September, 2011

at the office of the Harrison Township Board of Trustees with the following members

present:

Larry Kretzmann

Mark Van Buren

Eric Smith

Mr. Larry Kretzmann moved the adoption of the following Resolution:

*RESOLVED, By the Board of Trustees of the Township of **Harrison**,*

*Licking County, Ohio, for the next succeeding fiscal year commencing
January 1st, 2012; and*

*WHEREAS, The Budget Commission of **Licking** County, Ohio, has
certified its action thereon to this Board together with an estimate by the County Auditor of the rate
of each tax necessary to be levied by this Board, and what part thereof is without, and what part
within, the ten mill limitation; therefore, be it*

*RESOLVED, By the Board of Trustees of the Township of **Harrison**,*

*Licking County, Ohio, that the amounts and rates, as determined by the Budget
Commission in its certification, be and the same are hereby accepted; and be it further*

*RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate
of each tax necessary to be levied within and without the ten mill limitation as follows:*

and be it further

RESOLVED, That the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County,

Mr. Mark Van Buren seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Larry Kretzmann, YES

Mr. Mark Van Buren, YES

Mr. Eric Smith, YES

Adopted the 6th day of September , 2011.

Fiscal Officer of the Township of **Harrison**
Licking County, Ohio

CERTIFICATE OF COPY

ORIGINAL ON FILE

The State of Ohio, Licking County, ss.

I, Carolyn I. Elder, Fiscal Officer of the Board of Trustees of the Township of **Harrison** , in said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original Resolution 2011 09 06 04

now on file with the said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 6th day of September, 2011.

Fiscal Officer of the Township of **Harrison**
Licking County, Ohio

