

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF MEETING SEPTEMBER 27, 2011

The Harrison Township Trustees met in special session on September 27, 2011 at the Township Administration Building. The purpose of the meeting was to discuss the Watkins Road Widening Project, the new township hall and any other business that comes before the board. The meeting was called to order at 10:00 a.m. by the Chairman, Larry Kretzmann and he led those present in the Pledge of Allegiance. The following members and guests were present:

Chairman	Larry Kretzmann
Trustee	Mark Van Buren
Trustee	Eric Smith
Road Supt.	Ben Patterson
Zoning Inspector	Tom Frederick
Guest	Ray Foor, 9397 Wesleyan Church Road, Pataskala
Guest	Frank Shortridge

**Road Report** – Ben Patterson

The estimate from the Licking County Engineer for the Watkins Road Widening Project is \$123,575.00. The project will widen Watkins Road to a 18' roadway width followed by 448 Type I Asphalt Concrete (1.5"), includes excavation, culvert replacement, compacted aggregate shoulders, ditching, and seeding and mulching from Hollow Road to Wesleyan Church Road.

**Eric Smith moved to apply for SCIP/LTIP District 17 Round 26 funds for the Watkins Road Widening Project and for Harrison Township to contribute \$32,200.00 of the engineer's estimate of \$123,575.00. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.**

*Motion passed.*

**Eric Smith moved to adopt Resolution 2011 09 27 01 which states: A RESOLUTION AUTHORIZING HARRISON TOWNSHIP TRUSTEE ERIC SMITH TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITOL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.**

*The resolution was adopted.*

Trustee Smith presented a letter directed to the West Licking Historical Society respectfully requesting their consideration for the use of several sandstone blocks for use at the new township community hall site.

**Eric Smith moved to approve \$5,538.00 to Dalgarn's for a landscape buffer mound for the new township hall. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.**

*Motion passed.*

On September 19, 2011 four male individuals were seen leaving the shelter area when damages were found to shelter house #2. Five light bulbs and two fixtures were broken by rocks. Deputy Hartford has identified three students from Watkins Memorial High School. The trustees will have the students and their parents attend the November 7, 2011 meeting to make a decision about the consequences of their actions.

The Gale Road culvert was discussed. Resolution 66-209 from the Licking County Commissioners ask ODOT to establish a speed zone to reduce the speed limit on Refugee Road beginning at the intersection of Summit road, then east on Refugee Road a distance of 5.59 miles, ending at the intersection of Watkins Road, from 55 miles per hour to the speed warranted by the study performed by the Licking County Engineer.

**Mark Van Buren moved to approve up to \$600.00 for tree removal at the northwest corner of the intersection of Beecher Road and Outville Road. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.**

*Motion passed.*

**Eric Smith moved to approve the second pay application to Kel-Par Company for \$10,127.36 for the new township hall. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.**

*Motion passed.*

Trustee Smith and Ben Patterson presented an update on widening the intersection at Watkins and Refugee.

**Mark Van Buren moved to approve the minutes from the September 6, 2011 meeting and approve mid month payroll, warrants 11184-11187 as well as bills, warrants 11188-11192. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.**

*Motion passed.*

**From the floor** – Ray Foor

Ray Foor presented the board with a public records request for the e-mail distribution list maintained by the township's webmaster. Mr. Foor inquired if the new township hall construction is on schedule. Response: the building is scheduled to be framed by the end of the month. Mr. Foor inquired if the building will have a metal roof. Response: yes. Mr. Foor inquired if there will be a flag pole. Response: yes. Mr. Foor inquired why a basement for record retention was not included in the project. Response: cost. Mr. Foor inquired as to the

cost difference in having a basement verses not. The dollar amount was not known but would be looked into.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the Trustees to review.

Being no further business, Chairman Larry Kretzmann adjourned the meeting at 11:05 a.m. The minutes are unofficial until approved by the Trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

Resolution 2011 09 27 01 is included as part of the September 27, 2011 minutes.

OHIO PUBLIC WORKS COMMISSION RESOLUTION

A RESOLUTION AUTHORIZING HARRISON TOWNSHIP TRUSTEE ERIC SMITH TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITOL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, Harrison Township is planning to make capital improvements to the Watkins Road Widening Project and,

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under OPWC programs,

NOW THEREFORE, BE IT RESOLVED BY THE HARRISON TOWNSHIP TRUSTEES:

Section 1: Harrison Township Trustee Eric Smith is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Harrison Township Trustee Eric Smith is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Adopted: September 27, 2011

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Larry Kretzmann, Harrison Township Trustee

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Mark Van Buren, Harrison Township Trustee

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Eric Smith, Harrison Township Trustee

State of Ohio, Licking County

I the undersigned Fiscal Officer of Harrison Township, Licking County, Ohio, certify that the foregoing Resolution 2011 09 27 01 is taken and copied from the record of proceedings of the township and that it has been compared by me with the resolution on the record and it is a true copy.

September 27, 2011

Date

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Carolyn Elder  
Harrison Township Fiscal Officer