

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF MEETING NOVEMBER 7, 2011

The Harrison Township Trustees met in regular session on November 7, 2011 at the Township Administration Building. The meeting was called to order at 6:00 p.m. by the Chairman, Larry Kretzmann and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present:

Chairman	Larry Kretzmann
Trustee	Mark Van Buren
Trustee	Eric Smith
Fiscal Officer	Carolyn Elder
Road Superintendent	Ben Patterson
Zoning Inspector	Tom Frederick
Guest	Mary Lou Fairall, SWLDWSD
Guest	Ray Foor
Guest	Tom McCray, 6848 Outville Road
Guest	Devin Baker
Guest	Jennifer Noble, 4774 Outville Road
Guest	David and Jennifer Royal
Guest	Don and Janie Thornton
Guest	Alan Thornton
Guest	H. Michael Swearingen, 8987 Wesleyan Church Rd.

From the floor - Alan Thornton, David Royal and Devin Baker (Devin spoke in person later in the meeting). Three Watkins Memorial students were attending the meeting at the trustees request to address vandalism, to a shelter house in the playground area of the township park. After being caught, they admitted to the damage. They were requested to attend so that the trustees could decide what course of action to pursue concerning the vandalism. Both Alan Thornton and David Royal expressed regret for their actions and stated that they were willing to do whatever it takes to make this situation right. They assured the trustees that this was the only occurrence.

From the floor – Mary Lou Fairall, SWLDWSD

Mary Lou reviewed the following fiscal reports from the district and left a copy for the township office:

1. Statement of Revenue to date.
2. Capital Improvement Plan through 2019
3. Summary Comparison to the Budget
4. Revenues and Expenses for all divisions in the District
5. 5 Scenarios for rate increases for 2012

From the floor – Jennifer Noble

Jennifer Noble let everyone know that the Outville Christmas Parade will be on December 10, 2011 with line up at 1:30 p.m. and the parade starting at 3:00 p.m. Beans, cornbread and hot dogs will be served after the parade at the township complex. The Grand Marshall this year will be Dave Beeson.

Zoning Report – Tom Frederick, Zoning Inspector

The permit total for October was \$2,326.12.

Road Report – Ben Patterson, Road Superintendent

Ben obtained estimates for auger speed controls for the plow trucks as follows:

Ace	Stormguard	\$2,752.00
	Dickey John	\$3,971.00
Henderson	Force America	\$3,106.30
ABC	\$895.00 with a truck bed vibrator	\$5,265.00
Kaufenberger		\$6,875.00

Ben will check with the county for more details, no decision was made.

Ben requested to hire two part time on call employees to plow snow.

Mark Van Buren moved to hire Dwight Sager and Dirk Bender as part time on call employees. Dwight Sager is still on record as an employee and Dirk Bender will be a new employee, pending a pre-employment drug test. Both will be paid \$15.00 per hour and have no benefits and no paid holidays. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Eric Smith moved to purchase 3 new doors, one for the old township hall, one for the east side of the shop and one handicap door on the garage. The cost approved was \$2,033.15 to Ryan's Renovations. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Ben expressed the need to raise the grade on the parking lot for the new township hall. He will attend the construction meeting set for November 8, 2011 at 4:00 p.m.

Mark Van Buren moved to approve \$4,000.00 to Osburn Associates, Inc. for road signs. PO10055 will be closed as soon as outstanding invoices have cleared and a new \$4,000.00 PO will be opened. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Mark Van Buren moved to approve the License Agreement between the West Licking Historical Society and Harrison Township concerning the old Outville Township Hall. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

On October 22, 2011, Harrison Township youth Drake Addis (along with his parents and 31 of his fellow scouts, some parents and friends) meet at the York Street Cemetery to work on his Eagle Scout Project. Drake's project idea began when he attended a Harrison Township Trustee meeting on April 4, 2011. His actual project took place at the York Street Cemetery on Refugee Road. The largest portion of the project involved removing the existing fence (including an old snow fence that existed in certain areas), removing sod around the trees in the cemetery and spreading new mulch around those trees. Aside from organizing these volunteers to do these tasks, Drake also contacted local individual (J.P. Letki of JP Stump Removal) who donated his time to remove three very large stumps that created piles of wood chips that were removed and spread out. Harrison Township appreciates the hard work put forth by this individual and all who helped make the project a reality.

Mark Van Buren moved to adopt Resolution 2011 11 07 01 which states: The Trustees give permission to the Fiscal Officer to transfer \$5,000.00 from the general fund to a newly established Cemetery Fund. On August 16, 2011 Tom Frederick received \$1,000.00 to hold 2 cemetery lots, on August 22, 2011 Tom Frederick received \$2,000.00 for one cemetery lot and on August 29, 2011 Tom Frederick received \$2,000.00 for one cemetery lot. After changing the rules of the cemetery, Resolution 2010 02 01 01, the Licking County Prosecutor has determined that Harrison Township is required to have a Cemetery Fund. Therefore the \$5,000.00 receipted to the general fund in August will be placed in the Cemetery Fund. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

The resolution was adopted.

Mark Van Buren moved to approve purchasing a new 25' flag pole for the new township hall at a cost of \$914.00 from Admiral Flag Poles, Inc. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

The trustees discussed the possibility of having a dedicated officer for Harrison Township.

Eric Smith moved to form a committee to research the needs of having a dedicated police officer in the township. This will be an exploratory committee only. Two people will be appointed at the December meeting. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

The Watkins Memorial Band thanked the township for working on their practice field.

From the floor – Devin Baker

Devin Baker, a Watkins Memorial student expressed his regret for vandalizing the shelter house in the playground area of the township complex. He stated that he would do whatever the Trustees proposed to make the situation right.

Eric Smith moved to let the courts handle the punishment for the vandalism of township property. The motion died from lack of a second.

Motion failed.

Mark Van Buren moved to have each student, David Royal, Alan Thornton and Devin Baker pay \$100.00 each, as restitution for damages and perform 50 hours of community service, each, under the supervision of Ben Patterson prior to June 1, 2012. Larry Kretzmann second. Roll call: Kretzmann YES, Van Buren YES and Smith NO.

Motion passed.

Mark Van Buren moved to approve the Delta Dental rates for 2012 for Harrison Township with a two year rate guarantee. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES. Motion passed.

Eric Smith moved to approve the minutes from the October 3, 2011 meeting as well as approve two mid month payrolls and bills, warrants 11245-11320 and DD11. Mark Van Buren second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Mark Van Buren moved to approve the purchase of a radio for the new tractor in the amount of \$196.50 COD from Sound Track Music. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

Mark Van Buren moved to approve all necessary expenses for Ben Patterson and Mike Stickle to attend classes at the Ohio Department of Agriculture and become certified in the use of pesticides. Eric Smith second. Roll call: Kretzmann YES, Van Buren YES and Smith YES.

Motion passed.

The trustees reviewed the Statement of Pooled Securities from Park National Bank as of September 30, 2011.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the Trustees to review. The Trustees reviewed and signed the bank statements.

Being no further business, Chairman Larry Kretzmann adjourned the meeting at 8:25 p.m. The minutes are unofficial until approved by the Trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

Resolution 2011 11 07 01 is a part of the November 7, 2011 minutes.

HARRISON TOWNSHIP
NEW CEMETERY FUND

WHEREAS: The Trustees of Harrison Township, Licking County, Ohio, give permission to the Fiscal Officer to transfer \$5,000.00 from the general fund to a newly established Cemetery Fund. On August 16, 2011 Tom Frederick received \$1,000.00 to hold 2 cemetery lots, on August 22, 2011 Tom Frederick received \$2,000.00 for one cemetery lot and on August 29, 2011 Tom Frederick received \$2,000.00 for one cemetery lot. After changing the rules of the cemetery, Resolution 2010 02 01 01, the Licking County Prosecutor has determined that Harrison Township is required to have a Cemetery Fund. Therefore the \$5,000.00 receipted to the general fund in August will be placed in the Cemetery Fund.

The Board of Trustees of Harrison Township, Licking County, Ohio met in regular session at the Township Hall on November 7, 2011 with the following members present: Larry Kretzmann, Mark Van Buren and Eric Smith.

THEREFORE: The Harrison Township Trustees hereby establish a Cemetery Fund 05

Mark Van Buren moved to adopt the resolution; Eric Smith seconded; and the vote was as follows:

Larry Kretzmann	YES
Mark Van Buren	YES
Eric Smith	YES

Adopted November 7, 2011

Certificate

State of Ohio, Licking County

I the undersigned Fiscal Officer of Harrison Township, Licking County, Ohio, certify that the foregoing Resolution No. 2011 11 07 01 is taken and copied from the record of proceedings of the township and that it has been compared by me with the resolution on the record and it is a true copy.

November 7, 2011
Date

Carolyn I. Elder
Harrison Township Fiscal Officer