

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF SPECIAL MEETING JUNE 21, 2010

The Harrison Township Trustees met in special session on June 21, 2010 at the Township Administration Building for the purpose of holding a new township hall organizational meeting and to address any other business that comes before the board. The meeting was called to order at 7:00 p.m. by the Chairman, Larry Kretzmann and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Chairman	Larry Kretzmann
Trustee	Eric Smith
Trustee	Mark Van Buren
Fiscal Officer	Carolyn Elder
Road Dept.	Ben Patterson
Zoning Inspector	Casey Casto
Guest	Dwight Gibson, 381 Cherokee Trail
Guest	Mary Lou Fairall, 4300 York Road
Guest	Martha Tykodi, 4392 York Road
Guest	Tom Hoffer, 7133 York Road
Guest	Rod Osborne, 8598 Gale Road
Guest	Charles Bethel, 21 Gristmill Court
Guest	Anthony Sharp, 77 Millstone Circle
Guest	Winnie Fellure, P.O. Box 1441, Pataskala
Guest	Laurence Seitzer, 201 Millstone Circle N.

**From the floor:** Mary Lou Fairall, SWLCWSD

Mary Lou reported that Kirkersville has dropped the lawsuit against the district. They have not heard the result of the lawsuit with Reynoldsburg. The district has signed a contract with the county for services going up 310.

**From the floor:** Martha Tykodi, West Licking Historical Society

Martha reported that the bricks at the township complex are being palletized.

**From the floor:** Winnie Fellure

Winnie Fellure inquired if the township's contract with Waste Management includes a re-activation fee of \$16.00. This is the first year that she has been assessed the fee after resuming service in the spring. This will be looked into.

The Trustees summarized the Township's renewal contract with Waste Management. The contract is being reviewed by the Licking County Prosecutor.

The floor was opened to start the organizational session concerning a new township hall.

Trustee Kretzmann explained about a senior citizen building that was considered several years ago and was voted down by the Commissioners. He explained a brief history of the complex. The results of the May election concerning building a new township hall were as follows:

Total votes cast	2,233
For	1,166
Against	1,067

Trustee Kretzmann presented an example of architect's plans for a new township hall for all to review.

Anthony Sharp inquired as to the square footage. The example was over 4100 square foot. Lawrence Seitzer inquired as to the placement of the building. Trustee Van Buren explained the benefits of placing the building inside the complex fence and Trustee Kretzmann and Trustee Smith reviewed benefits to placing the building out along Outville Road.

Mr. Seitzer thought that the building should be built inside the complex for security reasons. Rod Osborne mentioned that the purpose of the building really needs to be decided before considering the location.

Casey Casto explained that he felt the building should be built along Outville Road for identification reasons.

Martha Tykodi inquired as to the original purpose of purchasing the lot along Outville Road. Trustee Van Buren emphasized the need to look at the budget and plan the steps for this project, as well as decide what the use is for the building, governmental offices or offices and community use.

Trustee Smith commented the importance of having the foresight for future needs concerning the size of the building.

Winnie Fellure mentioned that maybe offices could be in the complex and a community building out front.

Dwight Gibson inquired as to the Licking County Sheriff using the facility as a satellite office. Trustee Van Buren mentioned that it is very likely that in the future the township will have to pay for police protection, but right now the Sheriff's office wants their deputies in their cruisers and not in satellite offices.

Mary Lou Fairall commented that the facility needs modern electricity and other features. Laurence Seitzer inquired to the cost of gas, electric and other utilities and was told that the architect will help answer these questions.

The group talked about the importance of building for an election and the need to build a pole barn type building or a block building. The image should be nice but also functional, considering upkeep costs and years of use. There has been \$400,000.00 dollars appropriated for this project from the general fund.

Trustee Kretzmann wanted to move forward with request for proposals for architects.

Rod Osborne would like to have the requirements for the building (size, use, number of offices, etc.) decided. Needs are: office for the Zoning Inspector, Fiscal Officer, Trustees, record retention, executive session and a meeting hall.

**Eric Smith moved to hold special meetings of the Board of Trustees of Harrison Township on July 19, 2010, August 16, 2010, September 20, 2010, October 18, 2010 and November 15, 2010 (the third Monday of every month July through November) for the purpose of discussing a new township hall and any other business that comes before the board. The meetings will be held at the Harrison Township Administration Building at 7:00 p.m. The public is invited to attend. Larry Kretzmann second. Roll call: Kretzmann YES, Smith YES and Van Buren YES.**

Motion passed.

**Other Business:**

Larry Kretzmann explained that the Roland Estates project, Option 3 ditches only, is the only part that the Trustees can complete. Mark Van Buren questioned the need for completing the entire project and doing it right. The deed restrictions state open ditches. In summary, Larry Kretzmann thought that the only alternative is to return to a ditch petition. Mark Van Buren would like to see the county lower and replace their culvert.

Casey Casto presented a letter from residents of Harrison Trace to have the roads dedicated to the township. Harrison Trace would need replated to add T turns. Casey will submit the letter to the Licking County Commissioners.

Eric Smith stated that the Indian Hills \$125,000.00 bond is in danger of being forfeited.

**Eric Smith moved to waive requirement M. on page 30, Minority and Women's Business Participation Policy, Data Sheets I, II and III in BOTH the 2010 Harrison Township Paving Project contract and the 2010 Harrison Township Paving Salt Bin Project contract (approved by Eric Fox, Assistant Prosecuting Attorney). Mark Van Buren second. Roll call: Kretzmann YES, Smith YES and Van Buren YES.**

Motion passed.

The Trustees signed both the Paving Project and Salt Bin Project contracts.

**Eric Smith moved to approve a purchase order up to \$250.00 to Sweep-A-Lot to clean roads in Highland Hills Subdivision. Mark Van Buren second. Roll call: Kretzmann YES, Smith YES and Van Buren YES.**

Motion passed.

The Fiscal Officer reviewed various pieces of correspondence and the Financial Reports for the Trustees to review. The Trustees agreed that the legal boundary for our governmental unit is correct for the U.S. Census Bureau 2010 Boundary Validation Program and signed accordingly.

Being no further business, Chairman Larry Kretzmann adjourned the meeting at 9:10 p.m.

Minutes are unofficial until approved by the Trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer