

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF MEETING SEPTEMBER 2, 2008

The Harrison Township Trustees met in regular session on September 2, 2008 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Ray Foor and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present:

Chairman	Ray Foor
Trustee	Larry Kretzmann
Trustee	Eric Smith
Fiscal Officer	Carolyn Elder
Road Dept.	Ben Patterson
Zoning Inspector	Casey Casto
Guest	Dave O'Donnell, Strawser Construction, 1595 Frank Rd.
Guest	Mary Lou Fairall, Water & Sewer District
Guest	Martha Tykodi, West Licking Historical Society
Guest	Susan Risner, 161 Brandon
Guest	Mike Lazroff, Anderson Recreational Design, 440-263-7520
Guest	Geoff Bommer, Walnut Grove Playgrounds, 614-933-9420
Guest	Blake Hobson, Playworld Midstates, 740-348-5909 or 800-367-4440
Guest	Ross Kirk, Shelly Co., 740-246-6315
Guest	Rod Osborne
Guest	Dwight C. Gibson Jr.

Trustee Eric Smith moved a motion to approve the minutes from the August 11, 2008 Emergency Meeting with no additions or corrections. Larry Kretzmann seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.

From the floor: Dave O'Donnell from Strawer Construction
Mr. O'Donnell spoke about the crack and slurry seal job that the township has out for bid. He was concerned about the time line of completing the work before cold weather sets in with most companies booked until late in the year. He suggested waiting till spring to do the project. He also stated that driveway imprints (driveway aprons and mailbox) are not included in his bid package.

From the floor: Mary Lou Fairall, Water and Sewer District
The district had 4 permits in the month of July. They are \$118,000.00 under budget for expenses through July. Revenue is about the same as last year. They have submitted 2 Grants for Issue 1 money. Chemical prices have increased greatly.

From the floor: Martha Tykodi, West Licking Historical Society

There has been no progress on the Wells Property. Estimated costs are as follows: moving schoolhouse \$38,000.00, \$881.28 to move Embarq lines, \$34,270.97 to move AEP lines, and \$2,544.00 to move Time Warner lines. The Historical Society is checking many avenues to see if this project can work. They are working with Connie Hawk to see if The Licking County Foundation can be of further financial assistance. Mitch Clagget has determined that the building can be renovated. Summary of Depot days was passed out. Martha Tykodi and Mary Lou Fairall are willing to continue working with the Trustees on the issue of public records.

From the floor: Susan Risner, 161 Brandon

Susan has started a local Green Group. She would like to see the township have curbside recycling. She has spoken with Waste Management. She spoke with Mr. Frampton who said that recycling could be attached to everyone's bill. The Trustees would be in favor of having recycling for residents who wish to have this service but would not be in favor if everyone's cost was to increase. The Trustees will see if Waste Management could send a questionnaire with resident's bills to see how great the interest is in the township. She would like the Trustees to allow residents to hang their clothes outside to dry. The Trustees responded that they have no control over resident's deed restrictions.

7:00 p.m. Harrison Township Playground Bids were opened.

1. Service Supply LTD.
Proposal A \$49,000.00
Proposal B \$67,800.00
2. Anderson Recreational Design
Option A \$54,966.00
Option B \$49,785.00
Option C \$39,856.00
3. Walnut Grove Playgrounds
Option A \$55,000.00
Option B \$55,000.00
4. Playworld
Option A \$49,900.00
5. Snider & Associates, Inc.
Option A \$54,900.00
6. Playground World
Option A \$52,497.00
7. David Williams & Associates
Option A \$53,454.00

The Trustees narrowed the options to the three that was most liked. Larry Kretzmann moved a motion to have a Special Meeting on September 15, 2008 at 9:00 a.m. at the Harrison Township Administration Building to REVIEW AND DISCUSS PLAYGROUND BIDS AND OTHER MATTERS THAT COME BEFORE THE BOARD. Eric Smith seconded the motion. The roll was called, with the following vote: Four YES, Kretzmann YES and Smith YES. Motion passed.

8:10 p.m. Crack & Slurry Seal for Various Roads in Harrison Township Bids were opened.

1. Strawser Construction Inc., 1595 Frank Rd., Columbus, Ohio 43223
Bid \$418,100.00, \$2.26/sy

This bid does include driveway approaches and mail box returns.

2. American Pavement, Inc., 7475 Montgomery Drive, Plain City
Bid \$380,495.00

This bid does not include driveway approaches and mail box returns.

The Trustees would like Ben Patterson to check with Strawser to back out driveway approaches and mailbox returns and to check with both companies to see if Harrison Meadows is included in their project bid. They would like the work completed between May 1 and July 1 of 2009.

The Trustees will reconsider the bids at the upcoming Special Meeting (9/15/08).

8:30 p.m. Asphalt Concrete Type 404 (1 ½" overlay) bids were opened.

1. McMillen Paving & Sealing Inc., 3781 Sullivant Ave., Columbus, Ohio 43228
Bid \$73,770.75
2. Neff Paving, 6575 West Pike, Zanesville, Ohio 43701
Bid \$78,107.49
3. The Shelly Company, 80 Park Drive, P.O. Box 266, Thornville, Ohio 43076
Bid \$76,356.00
4. Kokosing Construction Company, 6235 Westerville Rd., Suite 200, Westerville, OH 43081
Bid \$69,453.75

Larry Kretzmann moved a motion to accept Kokosing Construction Company bid for \$69,453.75 for the Asphalt Concrete Type 404 (1 ½" overlay) project. Eric Smith seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.

Road Report – Ben Patterson, Road Superintendent

He reported that the Apple Blossom project went well. They are having trouble with the JD 6320 mower. Eric Smith moved a motion to approve \$5,000.00 for repairs for the JD 6320 mower. Larry Kretzmann seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed. Ben attended the DOT Drug Screening meeting. Annual inspections on all trucks need to be done for DOT regulations. Employees need DOT physicals. Ray Foor noted that only private business needs physicals. Ben is working on listing and labeling any chemicals in the shop. He has reviewed the condition of equipment. The crew has updated safety vests and hard hats. Ben will check into tarp covers for the township trucks. To trade in the Track Hoe with 100 hours Ohio Cat will allow \$28,000.00 for trade in. There would be an additional cost of \$22,000.00 to trade up. The road department would like a new low profile trailer. Eric Smith moved a motion to approve \$2,500.00 to repair brakes and other necessary repairs at Conkle's for the orange trailer. Larry Kretzmann seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed. Bens vacation and personal days will be reviewed and reported to the Fiscal Officer. Larry Kretzmann moved a motion to remove Casey Casto's name from the current VISA card and to add Ben Patterson (after the change authorized signatures would be

Ben Patterson, Mike Stickle and Carolyn Elder) and to start an additional VISA card with a \$2,500.00 credit limit that would have Carolyn Elder and Richard Casto as authorized signatures. Eric Smith seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.

From the floor: Rod Osborne

Rod presented a wireless proposal for the township that would allow internet usage in the shop as well as the township administration building. The cost from Glenn Anderson at TCR Network Services was \$893.98. The computer in the shop would need updated for the system to work. Eric Smith moved a motion to approve \$2,500.00 for the wireless system and a new computer (tower and monitor) from TCR Network for the road garage office. Larry Kretzmann seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed. Rod shared information with the Trustees about the Harrison Township Website and how activity is increasing.

Trustee Eric Smith, Zoning Report for Casey Casto

The application for public assistance from the Ohio Public Works Commission for the Refugee Road Project was reviewed. Eric submitted letters sent to residents about noxious weeds.

Larry Kretzmann moved to adopt Resolution 2008 09 02 01 which states: The Trustees of Harrison Township hereby amend and increase the appropriations for Fiscal Year 2008 by the following amounts: Fund 14 FEMA \$5,976.00. Eric Smith seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. The resolution was adopted.

Eric Smith moved a motion to approve \$10,000.00 to Redskin Logistics for Limestone. Larry Kretzmann seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.

The Fiscal Officer passed out various pieces of correspondence and the Financial Reports for the Trustees to review. Ray Foor moved to pay bills with warrants 8707 through 8754 and mid month salaries. Eric Smith seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.

Eric Smith moved to adopt Resolution 2008 09 02 02 which states: The Trustees of Harrison Township hereby adopt the Records Retention Policy presented by Trustee Eric Smith. Larry Kretzmann seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. The resolution was adopted.

Eric Smith moved to adopt Resolution 2008 09 02 03 which states: The Trustees of Harrison Township hereby adopt the Public Records Policy presented by Trustee Eric Smith. Larry Kretzmann seconded the motion. The roll was called, with the following vote: Foor YES, Kretzmann YES and Smith YES. The resolution was adopted.

The Fiscal Officer received the Resolution-Order Fixing Time of View and First Hearing, from the Licking County Commissioners (entire Resolution posted on Harrison Township Website) which states: Resolved, By the Board of County Commissioners, that the 15th day of September 2008 at 1:30 pm, in the Roland Estates Subdivision at Kelley Marie Drive off Outville Road in Harrison Township, is hereby fixed as the time and place for the view thereon; and be it further Resolved, That the 29th day of September 2008 at 7:00 pm at the Kirkersville Elementary School gymnasium, 215 North Fifth Street, Kirkersville, Ohio 43033 as the place for the first hearing on the petition; and be it further Resolved, That notice of said view and hearing be given, as required by law and published in a newspaper of general circulation-THE NEWARK ADVOCATE and notice is also being posted under NEWS items of the Licking County Website, www.lcounty.com

The Trustees discussed visiting playgrounds that are already built on their own before the Special Meeting. Playground bid packets will be filed at the Township Administration building for the time being. Eric Smith moved a motion to approve \$10,000.00 for the purchase of fuel from Co-Alliance. Larry Kretzmann seconded the motion. The roll was called with the following vote: Foor YES, Kretzmann YES and Smith YES. Motion passed.

Being no further business, Chairman Ray Foor adjourned the meeting at 11:15 p.m.

Minutes are unofficial until approved by the Trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are included in the September 2, 2008 Minutes.

RESOLUTION 2008 09 02 01

RESOLUTION 2008 09 02 02

RESOLUTION 2008 09 02 03

HARRISON TOWNSHIP
FEMA SNOW REMOVAL PUBLIC ASSISTANCE GRANT RESOLUTION

WHEREAS: Harrison Township has received \$5,976.00 from the:
FEMA-3286-EM-089-33894
All Small Project (\$60,900 and under) Project Worksheet (s) (PW's) 476
Represents 100% Funding
Federal \$5,976.00

THEREFORE: The Trustees of Harrison Township, Licking County, Ohio, hereby amend and increase the appropriations for Fiscal Year 2008 by the following amounts:

Fund 14	FEMA	\$5,976.00
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Larry Kretzmann moved to adopt the resolution; Eric Smith seconded the motion; and the vote was as follows:

Ray Foor	YES
Larry Kretzmann	YES
Eric Smith	YES

Adopted September 2, 2008

CERTIFICATE

State of Ohio, Licking County

I the undersigned Fiscal Officer of Harrison Township, Licking County, Ohio, certify that the foregoing Resolution No. 2008 09 02 01 is taken and copied from the record of proceedings of the township and that it has been compared by me with the resolution on the record and it is a true copy.

Date

Fiscal Officer

HARRISON TOWNSHIP, LICKING COUNTY, OHIO
RECORDS RETENTION POLICY RESOLUTION

WHEREAS: Harrison Township has established a RECORDS RETENTION POLICY.

THEREFORE: The Trustees of Harrison Township, Licking County, Ohio, hereby adopt the Records Retention Policy presented by Trustee Eric Smith. The policy can be viewed at the Harrison Township Administration Building, 6750 Outville Road, Pataskala, Ohio, the Harrison Township Fiscal Office, Carolyn I. Elder, Fiscal Officer, 3886 Outville Road, Granville, Ohio or on the Harrison Township Website, www.hartwp.com.

Eric Smith moved to adopt the resolution; Larry Kretzmann seconded; and the vote was as follows:

Ray Foor	YES
Larry Kretzmann	YES
Eric Smith	YES

Adopted September 2, 2008

CERTIFICATE

State of Ohio, Licking County

I the undersigned Fiscal Officer of Harrison Township, Licking County, Ohio, certify that the foregoing Resolution No. 2008 09 02 02 is taken and copied from the record of proceedings of the township and that it has been compared by me with the resolution on the record and it is a true copy.

Date

Fiscal Officer

HARRISON TOWNSHIP
PUBLIC RECORDS POLICY RESOLUTION

WHEREAS: Harrison Township has established a PUBLIC RECORDS POLICY.

THEREFORE: The Trustees of Harrison Township, Licking County, Ohio, hereby adopt the Public Records Policy presented by Trustee Eric Smith. The policy can be viewed at the Harrison Township Administration Building, 6750 Outville Road, Pataskala, Ohio, the Harrison Township Fiscal Office, Carolyn I. Elder, Fiscal Officer, 3886 Outville Road, Granville, Ohio or on the Harrison Township Website, www.hartwp.com.

Eric Smith moved to adopt the resolution; Larry Kretzmann seconded; and the vote was as follows:

Ray Foor	YES
Larry Kretzmann	YES
Eric Smith	YES

Adopted September 2, 2008

CERTIFICATE

State of Ohio, Licking County

I the undersigned Fiscal Officer of Harrison Township, Licking County, Ohio, certify that the foregoing Resolution No. 2008 09 02 02 is taken and copied from the record of proceedings of the township and that it has been compared by me with the resolution on the record and it is a true copy.

Date

Fiscal Officer