

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING FEBRUARY 2, 2009

The Harrison Township Trustees met in regular session on February 2, 2009 at the Township Administration Building. The meeting was called to order at 6:00 p.m. by the Chairman, Larry Kretzmann and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present:

Chairman	Larry Kretzmann
Trustee	Ray Foor
Trustee	Eric Smith
Fiscal Officer	Carolyn Elder
Road Dept.	Ben Patterson
Zoning Inspector	Casey Casto

Road Department – Ben Patterson

The Trustees reviewed the cell phone policy and employees will sign statements each month.

Eric Smith moved a motion for Harrison Township to participate in the Ohio Department of Transportation’s Contract for Sodium Chloride (Rock Salt). Effective period: twelve months from date of award, inclusive. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed. This would be salt for 2009/2010 winter. All agreements must be received prior to February 27, 2009 and Ben will take care of this. Ben submitted minimum specifications for the purchase of a new big truck. Bid packets will be ready by the next meeting. Ben reported that snow removal has gone well. The Trustees discussed employee Tony Trapp and the importance of a CDL Class A.

Eric Smith moved a motion to approve up to \$10, 000.00 for the purchase of road salt. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES, and Smith YES. Motion passed. The new trailer has been delivered and the Trustees instructed the Fiscal Officer to add this piece of equipment to the insurance policy.

Eric Smith moved a motion to prepare bid packages for Stone and Asphalt to be turned in by 6:30 p.m. and opened at 7:00 p.m. on March 2, 2009. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.

Zoning Report – Casey Casto

There was \$965.12 in receipts from the zoning department for the month of January. The Trustees discussed plowing snow from the Outville Presbyterian Church parking lot and will continue plowing the lot. Crystal from the Licking County Prosecutors office is working on the Noise Issue and the abatement bid packet.

New Business:

Direct Energy has contacted the township about gas usage from Columbia Gas. Trustee Ray Foor will look into this matter. District 17 Integrating Committee is asking for nominations to

serve. **Eric Smith moved a motion to nominate Larry Kretzmann to run for a position on the District 17 Integrating Committee. Ray Foor seconded the motion. Roll call: Kretzmann ABSTAIN, Foor YES and Smith YES.** Motion passed.

Eric Smith moved a motion to recycle the Township's outdated computer equipment under the supervision of Rod Osborne and remove the equipment from the inventory list. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.

Harrison Township's one mill Road and Bridge Levy expires in tax year 2009 and will be collected through tax year 2010. The Trustees will place this levy on the ballot this November.

Trustee Ray Foor

An employee manual was discussed and the Trustees will check at the Ohio Township Convention about obtaining a sample manual. The Trustees will attend the convention on Thursday, February 5, 2009. Concerns were heard of Darrin Stanton who had sod damage from a snowplow. The damages will be repaired. Mr. Foor would like to see dates added to the annual inventory when items are scraped. Mr. Foor asked Ben to prepare a culvert report and list the most critical culverts for the Trustees to review. The Trustees also would like a priority list for roads that need paved this year. Ray will check with Licking County Engineer Tim Lollo about the Township using the county bid.

Trustee Eric Smith

Mr. Smith reported that the Historical Society is still working on the schoolhouse project.

Eric Smith moved a motion to approve \$800.00 for building repair to H. Barton Parker. Ray Foor seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.

Ray Foor moved a motion to approve the minutes from the January 5, 2009 regular meeting and the January 19, 2009 special meeting with no additions or corrections as well as pay warrants 9070 through 9107 and the mid month salaries and bills. Eric Smith seconded the motion. Roll call: Kretzmann YES, Foor YES and Smith YES. Motion passed.

Trustee Larry Kretzmann, representative to the Fire Board

The Fireboard is in the process of hiring a new Fire Chief and the candidates have been narrowed to two.

The Fiscal Officer passed out various pieces of correspondence and the Financial Reports for the Trustees to review.

Being no further business, Chairman Larry Kretzmann adjourned the meeting at 8:40 p.m.

Minutes are unofficial until approved by the Trustees.

Respectively Submitted,

Carolyn I. Elder

Harrison Township Fiscal Officer