

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF MEETING MAY 5, 2008

The Harrison Township Trustees met in regular session on May 5, 2008 at the Township Hall. The meeting was called to order at 6:05 p.m. by the Chairman, Ray Foor and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present:

Chairman	Ray Foor
Trustee	Larry Kretzmann
Trustee	Eric Smith
Fiscal Officer	Carolyn Elder
Road Supt.	Harold Ford
Road	Mike Stickle
Zoning Inspector	Casey Casto
Guest	Mary Lou Fairall – Water & Sewer District
Guest	Dwight Gibson Jr. – Zoning

From the floor: Mary Lou Fairall representing the Southwest Licking Water & Sewer District She reviewed the Consumer Confidence Report with the trustees. She stated that the district has 10,469 customers. She reviewed the financial statements. Fees were raised ten percent this year. Water is in good shape with two new wells.

From the floor: Mary Lou Fairall representing the Historical Society

Mary Lou and Mary Tykodi are continuing to sort records in the old Township Hall. The back section is done. They are sorting by subject matter and using the boxes supplied.

Harold Ford – Road Superintendent

He passed out estimates for the purchase of a new plate compactor. The trustees decided to continue renting one until Harold gets more details. Ray stated that he would like the road crew to mow before school is out and then work on culverts after school is out so that school transportation would not be interrupted. Harold reported that no roads were bad enough for paving. He thought that some are in need of crack seal and passed out a list of suggested roads. He explained that rejuvenating is a clear seal treatment. Roads can be sealed up until frost. The trustees and Harold will inspect the roads on May 29. Harold will be on vacation from May 30 till June 11 with trustee approval. Comp time for employees was discussed. Our trustees are following the same rules Licking County follows. Comp time is paid out every 6 months with no carry over allowed. One quarter of sick days are paid at retirement with a maximum of 30 days. Vacation days must be used in that calendar year and cannot be carried over till the next year. Comp time is time and a half. The trustees will revisit the topic of comp time quarterly. Mike Stickle and Harold Ford will report their comp time to the fiscal officer. Harold Ford has 64 vacation hours, 3 personal days and 468 hours of sick days as of May 5, 2008. Mike Stickle has 40 vacation hours, 3 personal days and 192 hours of sick days as of May 5, 2008. Casey Casto has not reported vacation hours, personal days, sick days or comp time to

the Fiscal Officer.

At 7:30 p.m. the Harrison Township Trustees held a Public Hearing to act on the recommendation of the Zoning Commission's revised Article 10.17 BUFFERING AND SCREENING and revised Article 3 DEFINITION – SCREENING. Ray Foor read the recommendation. Larry Kretzmann moved a motion to approve the Zoning Commission's revised Article 10.17 and revised Article 3. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed.

The meeting reconvened.

Harold Ford, Road Superintendent

Harold inquired about the Refugee Road emergency application from the County Engineer, Tim Lollo.

Engineer's Estimate

Project: Repair of a bank erosion and slip on Refugee Road, Harrison Twp., Licking County

Length: 100 feet of retaining wall

Scope: Construct 100 linear feet of sheet pile retaining with deadmen tie-backs

630 Lin. Ft. PZZ-22 sheet pike, driven \$47,250.00

100 Lin. Ft. HP-10 x 42# whaler beams \$10,000.00

200 Lin. Ft. HP-10 x 42# deadmen \$20,000.00

400 Lin. Ft. 1" steel tie rods \$ 4,000.00

Total Estimate: \$81,250.00

Tim Lollo, County Engineer is estimating the useful life of the project to be 40 years.

Larry Kretzmann moved a motion to submit the OPWC Emergency application for the bank slip on Refugee Road. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, Yes. Motion passed. Casey Casto and Larry Kretzmann will work on filling out the application.

The trustees discussed personal property stored at the township complex. Eric Smith will follow up on this discussion.

Zoning Report – Casey Casto, Zoning Inspector

Casey stated that zoning changes need to be filed with the County Recorder within 30 days and the filing fee is \$100.00. The fiscal officer was instructed to file the zoning changes that took place at the public hearing this evening. Casey passed out preliminary watershed maps for Roland Estates drainage. Casey Casto and Larry Kretzmann attended the OTA April 25, 2008 Zoning meeting. Larry Kretzmann reported that trustees can control what they want for Economic Development for Townships. Casey Casto will submit a new 2007 health care cost sheet for reimbursement approval that does not include dental and vision costs. Casey Casto received payroll checks totaling \$11,566.76 for February and March 2008. The correct amount is \$5,338.44 for February and March 2008. The Fiscal Officer is working on the problem. Casey Casto will deposit any money that he receives from zoning fees in the bank or take them to the Fiscal Officer within a 24 hour period.

The notice of hearing, regarding a new permit application was received from the Ohio Department of Commerce, Division of Liquor Control. This hearing will be held on May 29, 2008 at 3:30 p.m. in the Newark Public Library Conference Room, 101 West Main Street, Newark, Ohio. The new permit application; permit #1257938, Class C-1-2 is for Bruce D. Carl dba JNB's Pizza, 6621 Outville Road, Harrison Township, Pataskala, Ohio 43062. Ray Foor moved a motion that the Board of Trustees opposes liquor sales at this location. There was no second to the motion. The motion died on the floor. Eric Smith opposes liquor sales at this location and Larry Kretzmann does not oppose liquor sales at this location. Eric Smith will attend the hearing only as a concerned citizen.

Trustee Eric Smith reported that he had attended a Public Records meeting. He passed out a sample copy of a Public Records Policy. Eric Smith and Casey Casto will work on a policy and submit it to the Prosecuting Attorney for approval. Eric stated that he would like the replacement of Harold Ford after his retirement to be looked at soon. If the township hires a Road Superintendent or an Administrator he would like to see it taken care of in a timely manner.

Trustee Larry Kretzmann reported that the Beechwood Trails Pool will open this year. Membership is available. The Civic Association is out of existence. The Common Yard Sale will be June 6-8, 2008. Larry stated that the web site is improving. Larry reported that WDC architects are being looked at and evaluated. Larry reported that the Trustees will hold a Public Hearing on May 27, 2008 at 6:00 p.m. to present information about the JEDD.

Rod Osborne will look into a projector for zoning. The townships property insurance is due in June. The township received a certificate of Liability Insurance for The Buckeye Vintage Haulers Chapter of the American Truck Historical Society's Annual Spring Truck Show to be held on township property.

Trustee Ray Foor asked if the fiscal officer could check when the township levy expires. The township has two. Ray attended a division of Highway Patrol meeting in Pataskala. They can train township employees through a class presented by the Drug Enforcement Agency. Ray Foor will schedule a meeting at our township and will invite other townships to attend. Ray Foor took care of Resident Waugh's concerns and issue with Waste Management, they should be resolved. Ray Foor moved a motion to hold a Public Hearing on May 27, 2008 at 6:30 p.m. at the Township Complex to discuss DRAINAGE ISSUES IN ROLAND ESTATES AND THE SURROUNDING AREA. Larry Kretzmann seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed. The Fiscal Officer will take care of the Public Notice in the Pataskala Standard. Gate security was discussed. Casey will work with Harold and change the code. Ray asked who knew the combination to the safe. Casey Casto, Harold Ford and Shirley Ashbrook have access to this information. Ray will check with Columbus Safe about changing the combination.

The Licking County Planning Commission, at its regular April meeting, has awarded Harrison

Township a \$45,000.00 grant to be used to add playground equipment to its 30 acre complex on Outville Road. The grant was from funds collected since 2003 from residential developers in Licking County in the form of impact fees for new developments. The Harrison Township Trustees, Ray Foor, Larry Kretzmann and Eric Smith were present for the award. Larry Kretzmann is working on the playground equipment follow up.

Larry Kretzmann moved to accept the minutes from the April 7, 2008 meeting with no corrections. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed. Ray Foor signed an Embarq work permit for 7008 Refugee Road, Pataskala. Larry Kretzmann moved a motion to allow Carolyn Elder, Fiscal Officer to transfer funds from 04-C-03 to 04-A-03 so that the township can pay the workers compensation from the road fund for road employees. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed. The Fiscal Officer, Carolyn Elder stated that she did not receive keys to the safe deposit box. Ray Foor will check with Shirley Ashbrook. Vehicle titles were reviewed by the trustees. The Fiscal Officer has titles for the following vehicles: 2006 Chevrolet C7C Kodiak (dump truck), 2005 Ford F250 (pickup truck), 2004 Ford F150 (pickup truck), and a 2004 Sterling L75 (dump truck). Titles for the 1 Ton 1997 F350 and the 1998 Dump Truck were not forwarded from Shirley Ashbrook. Larry Kretzmann moved a motion to change the Townships forward address from the Township Complex to Carolyn Elder's address. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed. Larry Kretzmann moved a motion to pay the bills with warrants 8476 through 8503 and payroll. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the Trustees to review. The Trustees reviewed and signed the bank statements. The Fiscal Officer has a fax line and the number is 740-927-5519. The Trustees will review the Cemetery Records at another meeting.

Chairman Ray Foor adjourned the meeting at 11:35 p.m.

Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer