

DRAFT – NOT APPROVED

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF MEETING APRIL 7, 2008

The Harrison Township Trustees met in regular session on April 7, 2008 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Ray Foor and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present:

Chairman-	Ray Foor
Trustee-	Larry Kretzmann
Trustee-	Eric Smith
Fiscal Officer-	Carolyn Elder
Road Supt. -	Harold Ford
Road -	Mike Stickle
Zoning Inspector	Casey Casto
Guest-	Brian W. Ball 304-399-5345
Guest-	Stanley & Rita Ball
Guest-	Vicki Noble
Guest-	Mary Lou Fairall – Water & Sewer District
Guest-	Martha Tykodi – Drainage concerns
Guest-	Mike Lazroff – Anderson Recreational Design
Guest-	Jeff Orzechowski
Guest-	Rod Osborne
Guest-	Chris Johnson
Guest-	Nettie Salmons

From the floor: Brian Ball with the Army Corp of Engineers presented a Riverbank Protection Plan to the trustees for the erosion problem on Refugee Road and East of York Road. The three page proposal is attached to these minutes. The relocation alternative is on page 3. It would cost 1.2 – 1.4 million to rebuild the dike and road. The Preferred Alternative would excavate the soil, install filtered fabric then cover with stone. There would be a need to close one lane of the road during the project because treatment would go a couple of feet into the road. They will furnish necessary lights for the project. Steps of the program are: 1.) Send a letter of intent to the district 2.) Speak with Congressman for help as a federal project 3.) Contractors would be selected (we do not get to chose contractors) and the contract would be open over five years and they take care of the permits. To receive federal funding the funds need to be appropriated before the project begins. Mary Lou Fairall added that a waste water line ran along this road which would affect this project.

From the Floor: Mary Lou Fairall representing Southwest Licking Water & Sewer District She said their audit is in progress and going well. Well #5 will come on in six weeks. No new connections are causing lack of funds. Pump Station #2 has cost \$10,000.00 in the last month, a

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water leak caused \$5,000.00 of that cost. They are losing their assessments on houses that go to Sheriffs sale for the third time. The 208 Plan was submitted on time. Southwest Licking Water and Sewer will only go down 158 in Kirkersville, no other roads. They are doing a referendum.

From the Floor: Martha Tykodi and Mary Lou Fairall representing the Historical Society  
Martha and Mary Lou have gone through a few cupboards in the Township Hall and found old polling books and school records. There are many records they would like to have once the township develops a records policy. They asked that no boxes be put behind the railing so they can continue sorting. Ray asked Casey to buy 50 bankers boxes and some markers to assist them in the process.

From the Floor: Martha Tykodi

Martha asked for a map concerning the ditch behind her house. Larry Kretzmann said that we will get a survey which will give them more information.

Larry Kretzmann gave Martha Tykodi the License Agreement and Insurance Policy for the Historical Society from the township.

Martha Tykodi explained that the Passport Program is a Bicentennial Project and the Depot is in the program.

From the Floor: Mike Lazroff representing Miracle Recreation Equipment Company

He passed out catalogs for playground equipment and a packet of three different projects. Option 1 cost approximately \$30,000.00, option 2 cost approximately \$50,000.00, and option 3 cost approximately \$40,000.00. Prices include installation, freight and shipping and are good through the end of the year. An energy absorbing protective surface is required under and around all play equipment. Mulch (engineered wood fiber) would need to be replaced every year, or a poured rubber mat is also available. Larry Kretzmann moved a motion to submit Option 2, cost approximately \$50,000.00 to the Planning Commission for Funding. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed.

From the Floor: Jeff Orzechowski representing J.M.O. Excavating

He requested his check for seeding at the township complex which was due from last year. The Trustees and Fiscal Officer presented check number 8405 to J.M.O. Excavating and Grading Inc. for \$4,251.00.

From the Floor: Rod Osborne

He directed everyone to look at the new Land Use Map which is posted on the wall in the Township Hall. It is a corrected final copy as of April 1, 2008.

Zoning Report – Casey Casto, Zoning Inspector

Casey read a letter concerning the basement owned by DiYanni Homes.

He presented his report which stated: February 2008 zoning permit sales were \$447.76 and his

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30% commission is \$134.32. March 2008 zoning permit sales were \$867.28 and his 30% commission is \$260.18. Gay Smith on Broad Street and Otis Garrison on Blacks Road were served on April 1, 2008 by Mr. Wells. Mr. Miller on Blacks Road has also been served. Mr. Jim Brown on Riva Ridge had no permit for a building and it must be moved before the zoning inspector will issue a permit. The zoning deposit policy was discussed. When Receipts of \$300.00 or more are received they shall be deposited in the bank. The fiscal officer would like to see them deposited within a 24 hour period. There is a website meeting set for tomorrow April 8, 2008. Eric Smith asks the zoning inspector to drive by Kim Zeune's home because they might be adding on to the house. Ray Foor inquired about how the township is tracking expenses from the \$500.00 cost for BZA.

From the Floor – Nettie Salmons

Nettie inquired about how she should handle payroll for the zoning boards. Carolyn Elder, Fiscal Officer agreed that Nettie could e-mail information to her after the last meeting of the month and she would get checks signed at the next trustee meeting.

Trustee Eric Smith reported that he had looked into the price of a new copier for zoning and the prices were from \$500.00 to \$900.00. Larry Kretzmann moved a motion to approve up to \$1,000.00 for a new laser copier. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed.

Casey Casto is going to check with the Prosecuting Attorney on what we are allowed to do about disposing of excess computer equipment.

Trustee Larry Kretzmann moved a motion to go into executive session at 8:03 p.m. to consider a complaint against a regulated individual. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed.

Larry Kretzmann moved a motion to return to open session at 8:25 p.m. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed.

Casey Casto brought forward the fact that Shirley Ashbrook was appointed for one year, starting January 1, 2008 as the Assistant Zoning Inspector. He will check with her to see if she wants to fulfill the appointment.

Road Superintendent – Harold Ford

Harold submitted prices to the trustees for a compactor from Sunbelt. This piece of equipment would be used to run culvert pipes across the road. He asks the trustees if they would be interested in opening a Lowe's charge account. The response was not at this time. He then passed out a uniform catalog and ask if the township could help pay for them. Reflective shirts and vest are now furnished by the trustees. The trustees are not interested in uniforms at this time. Harold asked about monitoring the problem area on Refugee Road. Trustee Ray Foor

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said to keep in touch with the county engineer and do what you need to do to hold the bank. Harold presented pictures of the bank on Refugee Road for the trustees to review.

Fiscal Officer, Carolyn Elder asks for a count of sick days, vacation days and comp time for the following employees: Harold Ford, Mike Stickle, Tony Trapp and Casey Casto. Each employee will turn this information in and the trustees will accept that information. Casey Casto was overpaid in the past and will turn information into the fiscal officer.

The use of purchase orders was discussed. Eric Smith moved a motion to use a purchase order if the expenditure is over \$1,500.00. Larry Kretzmann seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed.

Mike Stickle, Road employee, informed the trustees of a class on May 14, 2008 in Columbus called Maintenance and repair of local roads. He thought that Tony Trapp and he could benefit from this class; the cost is \$65.00 per person. Larry Kretzmann moved a motion to send Mike and Tony to the class. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed. Fiscal Officer will take care of registration.

Trustee Eric Smith reported that the Depot is holding water and will need a sump pump. Eric explained that the price for the plaque for the Depot is now \$1,410.00. Larry Kretzmann moved a motion to purchase the plaque for the Depot. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed. Eric also stated that he has contacted the Ohio Township Association and he was not in their records. Fiscal Officer suggested he check with Phyllis Ellas of the county association to see if his dues have been paid.

Trustee Larry Kretzmann reported that 11.68 acres of school property in Beechwood has not been sold. He has not received any information on the Beechwood Trails Pool. Larry Kretzmann and Ray Foor attended the Local Officials Meeting on March 27, 2008. Larry stated there will be a meeting to review the website on April 8, 2008. Larry has been in communication with Eric Fox about the JEDD and our participation. He said we are in good shape and are waiting on more paper work.

Trustee Larry Kretzmann – representative to the Southwest Licking Fire District  
Larry reported that Connie Klema wants to lease the lot next to the old fire station in Pataskala. The need would be for parking if COTC leases the Town Hall. The architect for the Jersey site has been chosen. Fire Chief Weber stated he will be retiring in March 2009.

Larry Kretzmann moved a motion to set a public hearing on May 5, 2008 at 7:00 p.m. to act on the recommendation of the Zoning Commission's revised Article 10.17 BUFFERING AND SCREENING and revised Article 3 DEFINITION – SCREENING. Eric Smith seconded the motion.

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The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed. Trustee Ray Foor informed the board that a notice from the Ohio Division of Liquor Control, concerning a hearing for Bruce D. Carl, DBA JNBS Pizza in Outville was returned, requesting a hearing only because of the postmark date of April 7, 2008. It was decided to check with nearby residents to see if they would like to proceed with a hearing. Ray presented the contact number for PERS, it is 1-888-400-0965 and Lisa is the employer contact.

Larry Kretzmann moved a motion to approve a then and now purchase order number PO80067 for \$8,765.65 to Morton Salt since we had no purchase orders open when the purchase was made. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed.

The trustees and fiscal officer signed new signature cards for all accounts at Park National Bank.

Larry Kretzmann moved a motion to purchase two locked boxes, one for Carolyn Elder's home and one for the township hall to be used for township checks and correspondence. Ray Foor seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed. We will try to get them keyed alike.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the Trustees to review.

Larry Kretzmann moved a motion to pay the bills with warrants 8400 through 8446 listed on the Pending Warrants Report and the mid month salary. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed.

Larry Kretzmann moved a motion to accept the minutes from the December meeting which included a public hearing as presented. Ray Foor seconded the motion. The roll was called, with the following vote: Foor – YES, Kretzmann – YES and Smith – Abstain. Motion passed.

Larry Kretzmann moved a motion to accept Fiscal Officer Shirley Ashbrook's minutes from the March 3, 2008 meeting as corrected. Eric Smith seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed. Larry Kretzmann moved a motion to accept the minutes from the emergency meeting on March 31, 2008. Ray Foor seconded the motion. The roll was called, with the following vote: Foor, Kretzmann and Smith, YES. Motion passed.

Chairman Ray Foor adjourned the meeting at 11:25 p.m.

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